

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

January 24, 2024

The Village of Rushsylvania Board of Public Affairs met on January 24, 2024, at 6:30 p.m. Board Members present included Charles Rader, Erica Caudill and Kandy Jacobs. Mayor, Jason Miller was present. Solicitor, Zeb Wagner, Water, Waste Water Superintendent, Chris Coak and Fiscal Officer, Kathy Stierhoff, were absent.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Erica Caudill moved to elect Charles Rader Board President and Kandy Jacobs Board Vice President. All members approved. Motion carried.

Mr. Rader asked for the approval of the minutes of the December 20 meeting and financial report. Kandy Jacobs made a motion to accept the minutes. Erica Caudill seconded the motion. All members approved. Motion carried. Erica Caudill made a motion to accept the financial report. Kandy Jacobs seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Kathy Stierhoff	Fiscal Officer Salary	664.78
Ty Rader	Water/Sewer Billing	250.00
Chris Coak	Village Employee Salary	716.94
Tim Jones	Village Part Time Employee Salary	167.66
AES Ohio	Electric	1948.43
Angles Nursery & Landscaping	Reverse Gate at Water Plant	1800.00
GandL Company	Internet Service	25.00
Hawkins	Azone	301.53
Lima Armature Works	Lovejoy Sleeve/Masterdrive Insert	191.00
MASI	Water Testing	22.60
MASI	Waste Water Testing	149.85
Ohio Department of Taxation	State Tax Withholding	86.16
OPERS	Employee/Employer Withholding	744.00
PNC Bank	Credit Card	
Perforated Paper	Water Billing Forms	182.38
US Treasury	Federal Tax Withholding	484.30
Village of Rushsylvania	Mun Income Tax	48.64

Kandy Jacobs made a motion to pay the bills. Erica Caudill seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak, submitted a list of projects completed and work to be done. Gallons pumped 1,052,000, Gallons billed 861,800 at 82%. The high service pump #1 was removed and replaced with a spare pump. High service pump #1 was taken to Lima Armature for a rebuild diagnostic. A speed limit sign was replaced on CR 113. The lagoon pump was pulled multiple times for debris in the pump. The blades will be taken for sharpening to see if that clears up the problem. Bobcat Multiworks was called in to clean out the RAS pit at the waste water treatment plant to prepare for a new pump. A new emergency purchase RAS pump was installed in the waste water treatment plant pit after removing the temporary pump. The snow plow and salt spreader were installed on the dump truck. An RCAP training class was completed on water tower maintenance theory. The woods motor coupling burned up on the high service #2 pump in the water plant. It was replaced with a coupling on hand. Two more were purchased for future use. The lighting on the salt spreader was replaced. Logan Construction was able to tear out the asphalt that was creating a high crown on the alley between Miami Street and Stewart Street. It was replaced with 80 tons of gravel and smoothed down. This was a significant savings from repaving the alley. If the gravel does not hold up, then there will be a base for asphalt in the future. The diesel fuel tank at the waste water treatment plant was filled for winter operations. A&I Fence Company tore down the existing gate at the water plant and replaced it with a reverse operating gate. This will clear the drive to the adjacent property which was recently purchased. Bobcat Multiworks dumped four loads of sewage at the lagoon in the waste water treatment plant. Brightspeed repaired the broken phone line to the water plant. A broken meter lid was repaired at 308 W Mill Street. The rebuilt chopper pump will be installed at the RAS pit at the waste water treatment plant. Preventive maintenance will be performed at the waste water treatment plant. A check valve may need replaced in the lagoon pump. The gravel will be graded at the park entrance.

OLD BUSINESS

NEW BUSINESS

There was no new business brought before the board.

Erica Caudill made a motion to adjourn. Kandy Jacobs seconded the motion. Meeting adjourned.

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The next Board of Public Affairs meeting will be held on Monday, February 5, at 6:30 P.M.



BOARD PRESIDENT



FISCAL OFFICER