

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

November 6, 2023

The Village of Rushsylvania Board of Public Affairs met on November 6, 2023 at 6:30 p.m. Board Members present included Charles Rader, Troy Rader and Kandy Jacobs. Mayor, Phillip Wright, Council President, Jason Miller, Solicitor, Zeb Wagner, Water and Waste Water Superintendent, Chris Coak and Fiscal Officer, Kathy Stierhoff, were present. Visitors present: Vicky Eirby, Jeremy James, Chris Myers

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the October 2 meeting and financial report. Kandy Jacobs made a motion to accept the minutes. Troy Rader seconded the motion. All members approved. Motion carried. Troy Rader made a motion to accept the financial report. Kandy Jacobs seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	1938.86
Tim Jones	Village Part Time Employee Salary	614.40
Kathy Stierhoff	Fiscal Officer	664.78
Ty Rader	Billing Program Support	250.00
AES Ohio	Electric Sept/Oct	3431.02
All American Energy	Gas	45.31
Brightspeed	Telephone Service	112.20
Buckeye Power Sales Co Inc	Generator Repair	1948.53
Cherokee Run Landfill	Sludge Disposal	128.93
Fire Safety Services	Annual Maintenance	79.00
GandL Company	Internet Service Oct/Nov	50.00
Logan Construction	Install Catch Basin	2075.00
MASI	Water Testing	67.80
MASI	Waste Water Testing	917.15
Ohio Dept of Taxation	State Tax Withholding	55.10
Ohio Rural Water Association	2024 Membership	72.50
OPERS	Employee Employer Wthg	712.80
PNC Bank	Credit Card	
USPS	Postage	255.00
ORWA	Training	100.00
US Treasury	Federal Tax Withholding	263.34
Village of Rushsylvania	Municipal Income Tax Wthg	29.72

Kandy Jacobs made a motion to pay the bills. Troy Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak, submitted a list of projects completed and work to be done. Gallons pumped 1,046,000, Gallons billed 712,000 at 68%. The hydrants were flushed. The cover needed to be pulled a hydrant and oil added. The IamGIS software license was renewed. Two days of training were completed with Ohio Rural Water Association. Storm tile was repaired on Euclid Street by Logan Construction. The lagoon pump had to be pulled multiple times. It was discovered that the check valve was clogged with wipes and had to be cleaned out. The starter overload was replaced for the lagoon pump. The wiring in the meter at 141 S Stewart Street was damaged and had to be rewired. All the special samples for the year have been completed and reported. The water tower inspection has been scheduled for November 9. The entry gate at the water plant needs to be reversed to open access to a property that was recently purchased. The waste water treatment license will be renewed. Annual community drop files were submitted to OEPA.

Troy Rader asked if there were a new check valve that would help with the issue of clogging. Mr. Coak stated he was not aware of any, but would do some research on them.

## OLD BUSINESS

Troy Rader moved to remove the issue of reduction of sewer for residents who water lawns to allow for discussion. Kandy Jacobs seconded the motion. All members approved. Motion carried. Chris Coak and Mayor, Phillip Wright, both expressed concern with how to check on those who state they are watering lawns, how to figure out the amount of water usage, and how often lawns are watered. Troy Rader stated he had the same concerns. He stated there are many water usages that do not utilize the sewer system and it could become an issue to decide which ones to grant a reduction. Troy Rader moved to take no action on the matter. Charlie Rader seconded the motion. All members approved. Motion carried.

## NEW BUSINESS

There was no new business brought before the board.

# RECORD OF PROCEEDINGS

Minutes of

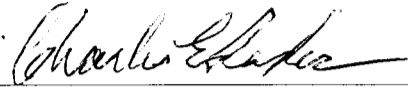
Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

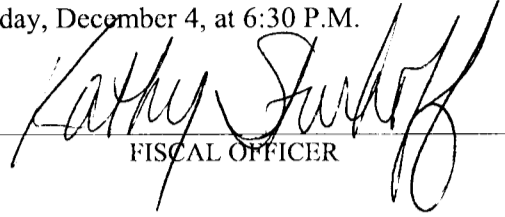
Held \_\_\_\_\_ 20 \_\_\_\_\_

Kandy Jacobs made a motion to adjourn. Troy Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, December 4, at 6:30 P.M.



BOARD PRESIDENT



FISCAL OFFICER