

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

October 2, 2023

The Village of Rushsylvania Board of Public Affairs met on October 2, 2023 at 6:30 p.m. Board Members present included Charles Rader and Kandy Jacobs. Troy Rader was absent. Fiscal Officer, Kathy Stierhoff, was present. Mayor, Phillip Wright, Council President, Jason Miller, Solicitor, Zeb Wagner, Water and Waste Water Superintendent, Chris Coak were absent.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the September 11 meeting and financial report. Kandy Jacobs made a motion to accept the minutes. Charlie Rader seconded the motion. All members approved. Motion carried. Kandy Jacobs made a motion to accept the financial report. Charlie Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	656.98
Tim Jones	Village Part Time Employee Salary	171.88
Kathy Stierhoff	Fiscal Officer	664.78
Ty Rader	Billing Program Support	250.00
1879 Electric Ltd	Blower Motor WWTP	100.00
All American Energy	Gas	45.31
Brightspeed	Telephone Service	110.74
GandL Company	Internet Service	25.00
Hawkins	Azone	260.73
MASI	Water Testing	398.50
MASI	Waste Water Testing	861.60
Ohio Dept of Taxation	State Tax Withholding	58.32
OPERS	Employee Employer Wthg	731.40
US Treasury	Federal Tax Withholding	278.70
USA Blue Book	Plant Log Book, Meter Probe, Bio block	716.08
Village of Rushsylvania	Municipal Income Tax Wthg	30.50

Kandy Jacobs made a motion to pay the bills. Charlie Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,034,000, Gallons billed 896,600 at 87%. 1879 Electric replaced wiring from the circuit panel to the blower motor for the lagoon. The UV lighting was removed from the clear well for the winter. The water line was dug out at the demolished house at 235 E Mill Street and a meter pit and lid were installed on the existing line. Moody Concrete installed a concrete apron around the catch basin on Susie Street. Buckeye Power Sales performed annual service on the generator at the waste water treatment plant. The Verizon 4G phone line was replaced for emergency calls at the waste water treatment plant. The waste water treatment plant driveway was graded and graveled. The concession stand was winterized. A kerosene drum was delivered to the waste water treatment plant for winter heating. The disinfection by-product sampling for the water was completed. The dissolved oxygen probe was replaced for weekly sampling. A full day of training will be completed at Wilmington for continuing education. The lamGIS software will be renewed for 2024. A load of sludge will be hauled to the landfill. Hydrants will be flushed on October 25.

## OLD BUSINESS

There is no date set for the water tower inspection.

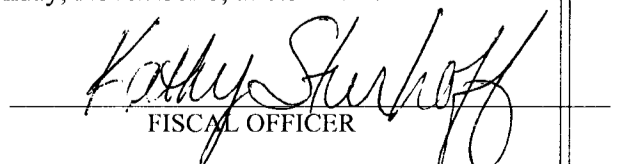
## NEW BUSINESS

The residents at 268 S Sandusky Street have requested that sewer be adjusted for lawn watering. After some discussion, Kandy Jacobs moved to table the discussion until the November meeting to receive additional input. Charlie Rader seconded the motion. All approved. The motion carried.

Kandy Jacobs made a motion to adjourn. Charlie Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, November 6, at 6:30 P.M.

  
BOARD PRESIDENT

  
FISCAL OFFICER