

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

September 11, 2023

The Village of Rushsylvania Council met in an Open, Publicly Advertised Meeting on Monday, September 11, 2023 at 7:00 P.M. Council Members present included Council President, Jason Miller, Sarah Eagy, Tim Rader, Trish Wilson, Jeremy Lowe, and Chris Crumley. Mayor, Phillip Wright, Solicitor, Zeb Wagner, Village Employee, Chris Coak, and Fiscal Officer, Kathy Stierhoff were also present. Visitors present: Rachel Stahler and Sarah Cunningham.

The meeting was opened with a moment of silence to commemorate the September 11, 2001, attacks.

Mayor, Phillip Wright, called the meeting to order. The Pledge of Allegiance and Roll Call were given.

BUSINESS

Mayor, Phillip Wright, asked for the approval of the minutes and financial report.

Chris Crumley made a motion to approve the minutes of the August 14 meeting. Trish Wilson seconded the motion. All members approved. Motion carried. Tim Rader made a motion to approve the financial report. Chris Crumley seconded the motion. All members approved. Motion Carried.

The bills to be paid were then presented:

Phillip Wright	Mayor Salary	348.47
Zeb Wagner	Solicitor Salary	866.99
Kathy Stierhoff	Fiscal Officer Salary	664.81
Kathy Stierhoff	Mileage	121.18
Chris Coak	Village Employee Salary	1373.58
Tim Jones	Village Part Time Employee Salary	413.62
AES Ohio	Electricity	316.45
All American Energy	Gas	104.59
Bellefontaine Examiner	Legal Notice Ordinances	43.81
Deere and Company	John Deere Mower	8053.01
GandL Company	Internet Service July/Aug	50.00
Kleem Inc	Signs	81.14
Land Tech	Mosquito Spray 8-3, 8-10, 8-17, 8-24	1280.00
Logan Construction	Demolition 235 E Mill St	4267.36
Miami Valley Lighting	Street Lights Usage	897.26
Ohio Dept of Taxation	State Tax Withholding	68.54
OPERS	Employee Employer Withholding	1068.83
PNC	Credit Card	
Rushsylvania One Stop	Fuel	222.01
USPS	Postage	132.00
Rush Truck	Dump Truck Maintenance	528.30
Smith, Smith, Montgomery & Chamberlain	Acquisition of 235 E Mill St	318.00
SV&E Refuse Service	Dumpster	76.25
Tractor Supply Credit Plan	Misc Supplies	46.96
Treasurer of State of Ohio	UAN Fees	381.00
US Treasury	Federal Tax Withholding	318.14
Village of Rushsylvania	Municipal Income Tax Withholding	44.50

CHRIS COAK REPORT

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,036,000, Gallons billed 731,000 at 71%. The new camera has already been used to investigate clogged drains for a resident. All of the lead and copper samples passed. Notice has been put out to customers. Plumbing was repaired on the Miami Road lift station. The quarterly upstream and downstream sampling of Rush Creek has been completed. The south clarifier has been cleaned out and the rubber scrapers replaced for winter operations. The sensophone at the waste water treatment plant failed. The Verizon mobile antenna quit working during a recent power outage. Verizon has been notified. The motor for the lagoon blower single phased. An electrician has been called in to diagnose the problem. The meter pit at 268 S Sandusky Street was raised. The asphalt has been patched on Buckeye Street, Miami Street, and Union Street. There was a power outage on August 24 from the storms. The house on the 235 E Mill Street property the village recently acquired has been demolished. The streets were swept for the car show. Alleys on the south side of town have been graveled. The dump truck has been repaired by Leonards Garage and should be picked up this week. The fuse boxes and boards holding them at the park were repaired. New OEM chains were installed on the jungle gym at the park playground. The rollers and brackets on the overhead door at the downtown garage were replaced. The tower inspection had been scheduled for September 19, but has to be rescheduled. RCAP training will be completed. Additional alleys in the village will be graveled. Scrap metal will be taken to the recycling center. A painter is still being sought for the Lions Community Room building

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KATHY STIERHOFF, FISCAL OFFICER

Mrs. Stierhoff stated that Zoning Officer, Keith Levan, has reported that all existing recipients of nuisance property letters are now in compliance.

The Village representative for PNC Bank, Jeff Scholl, contacted Mrs. Stierhoff requesting a virtual meeting to discuss the Village bank accounts held by PNC Bank. He has some suggestions he would like to make for the Village funds. Mrs. Stierhoff will meet with Mr. Scholl and report back to Council.

PHILLIP WRIGHT, MAYOR

Mayor, Phillip Wright, stated that the Logan County Engineers office reached out to him to let the Village know that they will be paving County Road 9 and suggested having them pave all the way to State Route 274 within the Village. 80% of the cost of the project would be covered by federal funds. The Village would only be responsible for 20% of the cost. Fiscal Officer, Kathy Stierhoff, was asked to look up the County sales tax funds available to the Village.

Mayor Wright stated that the driveway of the white storage building downtown needs to be resurfaced. Employee, Chris Coak, reported that he has a quote for replacing the concrete surrounding the catch basin on Susie Street. If the Village does both projects with concrete, he has a quote for \$9600.00. \$800.00 of this will be the catch basin. If the catch basin alone is completed, the cost will be \$1400.00. Tim Rader asked if the salt from the truck would damage the concrete. Jeremy Lowe suggested getting a quote for asphalt to compare to the cost of concrete. Chris Crumley stated that concrete would better support the weight of the dump truck. Tim Rader asked if there might be a sealant that could be applied to the concrete to protect it from salt damage. Chris Coak will get the asphalt quote giving Council information to consider before deciding which surface to use to repair the driveway.

Mayor Wright informed Council that the Rushsylvania One Stop tried to get an issue on the ballot to allow the business to procure a D6 license to serve stronger alcoholic beverages and allowing them to be consumed onsite. They were unable to get enough signatures to get the issue on the ballot.

Mayor Wright informed Council that Jeremy Lowe, Chris Crumley, Sarah Cunningham and Victoria Zupan are running for the two council seats being elected in November. Phillip Wright and Jason Miller are running for Mayor. There are no candidates on the ballot for the Board of Public Affairs. Sarah Eagy asked if the village was required to have a Board of Public Affairs. Chris Coak stated that if there is no Board of Public Affairs, the Village is required to hire a Village Administrator.

Mayor Wright spoke with Brad Bodenmiller of the Logan Union Champaign Regional Planning Commission. He is almost ready to begin the process of updating the Village Zoning Ordinance. A Planning Commission needs to be set before beginning the meeting process. Mayor Wright and Chris Crumley will be members. Mr. Wright has three individuals who have volunteered to be on the Commission. He will check with all three to be sure they still are willing to serve on the Commission and they will be appointed at the October meeting. West Mansfield just finished their process and their document can be used as a template for the Village to update its existing ordinance.

Mayor Wright spoke with Sheriff Randy Dodds about extra coverage for the village. The cost would be \$40.00 per hour which would include a cruiser and deputy. Sheriff Dodds stated that the department doesn't have many issues in Rushsylvania and that late afternoon and early evening are when most incidents occur. Tim Rader stated that he would like to get some extra coverage at least during the fall. Jason Miller stated that he would like to see the calls for service statistics to make sure coverage is set up for the most needed hours. Mayor Wright will ask for this information before setting up coverage.

Mayor Wright looked into other security camera options for the village. The ones that he found required them to be wired. He feels the option he presented in August was the best option. Sarah Eagy asked about a security company and if they might have options for public spaces. Jason Miller asked Mayor Wright to look into this and bring his proposals to the October meeting.

The speed limit radar signs are being left to the finance committee to investigate.

The Rushsylvania Beautification Association Car Show went very well. Sarah Eagy reported that there were 115 cars up from 80+ last year. There will need to be more space for cars next year and they are looking for any suggestions.

COMMITTEE REPORTS

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Street Committee –

Parks Committee – Tim Rader asked if the Ohio Plan Insurance listed the swing set as a piece of equipment that needed to be replaced. Chris Coak confirmed that it was on the list. Mr. Coak can repair the slide. Tim Rader and Trish Wilson suggested purchasing a new swing set and a small merry go round this year. Mayor Wright asked how much could be spent on the playground without an ordinance. Mrs. Stierhoff was asked to look into the ordinances for this information. Chris Coak will get a price for the two pieces of equipment.

Code Enforcement Committee – The property at 119 Rush Street was discussed. Jason Miller will forward the information shared at the September meeting from the Health Department to Chris Crumley who could follow up with the owner. A letter will be sent to the owner listing the violations of Ordinance 782-99 which concerns property maintenance. Mrs. Stierhoff was also instructed to have a letter sent to 120 S Sandusky Street for overgrown weeds.

Records Committee – Jeremy Lowe will get all the minutes and ordinances that have been sent to him loaded on the website.

Ordinance Committee – Sarah Eagy stated that Council will be acting on the Ordinance for bid proposals for the internet tower access on the water tower later in the meeting. The committee will meet soon to prioritize the publishing of existing ordinances in the newspaper and on the website.

Finance Committee – Jason Miller reported that the bid proposal is being approved this evening and will be published in the Bellefontaine Examiner and on the village webpage. The finance committee will also be looking at budgeting for next year. They would like to do some line item budgeting for specific upcoming purchases. Mr. Miller has emailed Jon Cross and Jim Jordan asking what grant opportunities are available for small villages.

RESIDENT COMMENTS

Rachel Stahler, 177 S Sandusky Street, is in attendance to listen for information concerning the bidding process for the internet tower access on the water tower.

Sarah Cunningham, 145 N Stewart Street, is in attendance to observe.

OLD BUSINESS

Chris Crumley reported that Aspen Energy has requested that the Electricity Aggregation educational meeting be held on Thursday, October 5, rather than Thursday, October 3. Information will be shared concerning the aggregation and questions can be answered. However, the Rushsylvania Lions are meeting in the Lions Community room on October 5. Chris will contact Aspen Energy to set a date.

Mayor, Phillip Wright, appointed Fiscal Officer, Kathy Stierhoff, to represent himself and Council by taking the Certified Public Records Training.

The downtown Christmas lights were discussed. It was decided to purchase various snowflake lights to replace the current decorations that are not working. Sarah Eagy will choose snowflake shapes and report to Chris Coak so he can place an order soon.

NEW BUSINESS

Sarah Eagy reported that the Rushsylvania Beautification Association will be holding a turkey raffle on November 11 at the Rushcreek Firehouse. The association is seeking help with the event.

LEGISLATIVE

Ordinances

Jeremy Lowe moved to suspend the rules for Ordinance 1240-23 AN ORDINANCE AUTHORIZING THE MAYOR TO SEEK PROPOSALS AND/OR ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS WITH THE SELECTED BIDDERS FOR THE VILLAGE OF RUSHSYLVANIA, OHIO FOR PLACEMENT OF WIRELESS INTERNET ANTENNA(S) ON THE VILLAGE WATER TOWER AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSHSYLVANIA, OHIO. Chris Crumley seconded the motion. Tim Rader, yes; Sarah Eagy, yes; Jason Miller, yes; Trish Wilson, yes. Motion carried.

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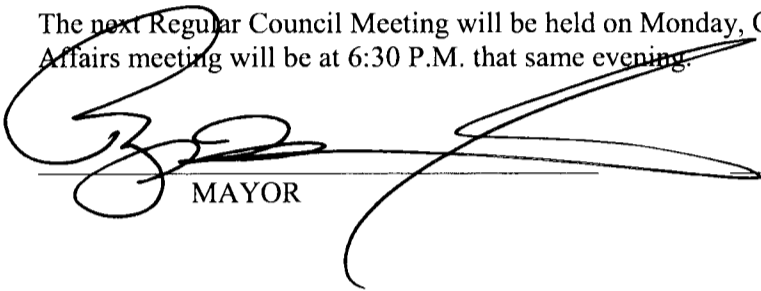
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Chris Crumley moved to pass Ordinance 1240-23 AN ORDINANCE AUTHORIZING THE MAYOR TO SEEK PROPOSALS AND/OR ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS WITH THE SELECTED BIDDERS FOR THE VILLAGE OF RUSHSYLVANIA, OHIO FOR PLACEMENT OF WIRELESS INTERNET ANTENNA(S) ON THE VILLAGE WATER TOWER AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSHSYLVANIA, OHIO. Trish Wilson seconded the motion. Tim Rader, yes; Sarah Eagy, yes; Jason Miller, yes; Jeremy Lowe, yes. Motion carried.

Resident, Sarah Cunningham, stated that if she is not elected onto Council, she is willing to serve on the Board of Public Affairs.

No other business was presented, so Trish Wilson made a motion to adjourn. Tim Rader seconded the motion. All approved. Meeting Adjourned.

The next Regular Council Meeting will be held on Monday, October 2, at 7:00 P.M. The Board of Public Affairs meeting will be at 6:30 P.M. that same evening.



MAYOR



FISCAL OFFICER