

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

September 12, 2022

The Village of Rushsylvania Council met in an Open, Public Advertised Meeting on Monday, September 12, 2022 at 7:00 P.M. Council Members present included Council President, Jason Miller, Jeremy Lowe, Tim Rader, Trish Wilson, and Sarah Eagy. Mayor, Phillip Wright, Solicitor, Zeb Wagner, Fiscal Officer, Kathy Stierhoff, and Village Employee, Chris Coak, were present. Village Residents, Victoria Zupan, Kim Bradford and Alicia Baker, were also present.

Mayor, Phillip Wright, called the meeting to order. The Pledge of Allegiance and Roll Call were given.

Mayor, Phillip Wright, offered the floor to Victoria Zupan. She stated she was present to observe the meeting. He then offered the floor to Kim Bradford who stated concerns with a fence that was erected on a neighboring property that was blocking an alley. She uses the alley to get to her garage and is concerned that it will no longer be able to be plowed in winter. Mayor, Phillip Wright, informed her that the Village was aware of the issue. The fence is within the owner's property line so the alley will be moved around the fencing area to allow traffic to move through and allow for plowing. Alicia Baker stated that she was present for the same purpose and her concerns were addressed satisfactorily.

Mayor, Phillip Wright, asked for the approval of the minutes and financial report.

Jeremy Lowe made a motion to approve the minutes of the August 1 meeting. Jason Miller seconded the motion. All members approved. Motion carried. Trish Wilson made a motion to approve the financial report. Tim Rader seconded the motion. All members approved. Motion Carried.

The bills to be paid were then presented:

Phillip Wright	Mayor Salary	348.47
Zeb Wagner	Solicitor Salary	617.12
Kathy Stierhoff	Fiscal Officer Salary	664.81
Kathy Stierhoff	Mileage	210.60
Chris Coak	Village Employee Salary	1965.04
Tim Jones	Village Part Time Employee Salary	694.28
Tim Joes	Reimburse Fuel Purchase	3.66
1879 Electric Ltd	Raise Electric Wire in Front of Library	543.40
AES Ohio	Electric July/August	591.34
All American Energy	Gas	123.68
CCA	Municipal Tax Withholding	69.46
Gand L Company	Internet Service	25.00
Logan County Board of Elections	Levy Submission	20.00
Lyons Welding	Cage for Fall Leaf Pickup	850.00
Mayors Association of Ohio	Membership 2022	50.00
McDonald Supply	Flush Valve	7.95
Miami Valley Lighting	Street Lights Usage	854.38
Moody Concrete	Block up doorway at Station	800.00
Northwest Ohio Auto Parts	Oil Change Supply	169.99
Ohio Department of Taxation	Ohio Tax Withholding	102.32
OPERS	Employee/Employer Withholding	1035.07
Personnel Concepts	Law Posters	15.90
PNC Bank	Credit Card	
USPS	Postage	132.00
Amazon	Portable Document Scanner	296.97
Ace HW/Marathon	Supplies	15.81
PNC Bank	Safe Deposit Box Fee/NSF Fee	191.97
Rushsylvania One Stop	Fuel	367.34
SV&E Refuse	Dumpster	80.00
US Treasury	Federal Tax Withholding	671.65
Verizon Wireless	Cell Service July/August	181.12

Jeremy Lowe made a motion to pay the bills. Trish Wilson seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,085,000, Gallons billed 793,500 at 74%. The lagoon main drain valve and actuator were replaced. The plumbing for the pumps in the lift station behind the water plant was replaced. The door on the station downtown was removed and replaced with cement block. Chuck Skidmore power washed the wall of the station to prepare it for mural repair. All annual lead and copper samples were sent to OEPA and reports completed. The impeller on the RAS pump at the waste water treatment plant was replaced. The gasket at the check valve for well pump #1 was replaced. The meter pit was dug up and the curb stop valve was replaced at 228 E Mill Street. The chlorine injector at the water plant was replaced. The meters at 126 N Stewart Street and 111 S Sandusky Street were replaced. The Asco valve and actuator on the influent screen at the waste water treatment plant were replaced. The tubing inside the KMNo4 pump was replaced. The meter reader was sent out for updates so that it could read the new pumps. The

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scrapers and prep clarifier were replaced for winter operations. The alley from Stewart Street to Miami Street next to 126 N Stewart will be moved in the middle due to a fence erected over it. Parts will be ordered for the playground. The potholes in the alley off S. Stewart Street will be patched. The clarifiers will be swapped out for winter operations. The UV lighting system will also be removed for winter

## OLD BUSINESS

An ordinance approving All Around Accounting as the new municipal tax collection service beginning January 1, 2023, was presented. Jeremy Lowe moved to suspend the rules for Ordinance #1210-22 AN ORDINANCE AUTHORIZING AGREEMENT FOR COLLECTION OF VILLAGE INCOME TAX COLLECTION WITH VILLAGE TAX COLLECTIONS, LLC AND DECLARING AN EMERGENCY. Tim Rader seconded the motion. Trish Wilson, yes; Sarah Eagy, yes; Jason Miller, yes. Motion carried.

Jason Miller moved to approve Ordinance #1210-22 AN ORDINANCE AUTHORIZING AGREEMENT FOR COLLECTION OF VILLAGE INCOME TAX COLLECTION WITH VILLAGE TAX COLLECTIONS, LLC AND DECLARING AN EMERGENCY. Sarah Eagy seconded the motion. Trish Wilson, yes; Jeremy Lowe, yes; Tim Rader, yes. Motion carried. The agreement was signed by the Mayor and will be sent to All Around Accounting for a signature.

Trish Wilson moved to suspend the rules for Resolution #1214-22 A RESOLUTION AUTHORIZING THE VILLAGE OF RUSHSYLVANIA TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Sarah Eagy seconded the motion. Jeremy Lowe, yes; Tim Rader, yes; Jason Miller, yes. Motion carried.

Sarah Eagy moved to approve Resolution #1214-22 A RESOLUTION AUTHORIZING THE VILLAGE OF RUSHSYLVANIA TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Jason Miller seconded the motion. Jeremy Lowe, yes; Tim Rader, yes; Trish Wilson, yes. Motion carried.

Chris Coak will get the final schedule of paving work and final estimate to file along with the Resolution and the Fiscal Officer form to the Logan County Engineers by the September 22 deadline.

Tim Rader moved to suspend the rules for Ordinance #1211-22 AN ORDINANCE TO ENTER INTO A CONTRACT WITH ALLPAID, INC. TO PROVIDE ELECTRONIC PAYMENT OPTIONS TO THE VILLAGE OF RUSHSYLVANIA, OHIO AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSHSYLVANIA, OHIO. Trish Wilson seconded the motion. Jeremy Lowe, yes; Sarah Eagy, yes; Jason Miller yes. Motion carried.

Sarah Eagy moved to approve Ordinance #1211-22 AN ORDINANCE TO ENTER INTO A CONTRACT WITH ALLPAID, INC. TO PROVIDE ELECTRONIC PAYMENT OPTIONS TO THE VILLAGE OF RUSHSYLVANIA, OHIO AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSHSYLVANIA, OHIO. Jeremy Lowe seconded the motion. Tim Rader, yes; Trish Wilson, yes; Jason Miller yes. Motion carried.

Fiscal Officer, Kathy Stierhoff, updated Council on charging the Rushsylvania Summer Boosters for electric used for lights for ball games. The boosters treasurer was contacted and informed that there was only one game played with lights as there is no pony league team in the village. Council decided not to charge for lights for just one game.

Council discussed the lack of follow through with the Board of Zoning Appeals for the village. The only member still in term is Charlie Rader with one year left on his four year term. Sarah Eagy proposed that she has at least one person willing to serve on this board and could possibly get more to serve. She will make calls and report to Council at the October meeting.

## NEW BUSINESS

Solicitor, Zeb Wagner, reported that the LUC Regional Planning Commission is almost ready to update our zoning codes and map. A map was presented to Council asking if it is the most recent. After some study and discussion, Council concurred that the map is the most recent. Mr. Wagner will relay this to LUC.

Fiscal Officer, Kathy Stierhoff, presented Resolution 1213-22 ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Sarah Eagy moved to suspend the rules for this resolution. Jason Miller seconded the motion. Jeremy Lowe, yes; Tim Rader, yes; Trish Wilson, yes. Motion carried.

Trish Wilson moved to approve Resolution 1213-22 ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Tim Rader seconded the motion. Jeremy Lowe, yes; Sarah Eagy, yes; Jason Miller, yes. Motion carried.

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Fiscal Officer, Kathy Stierhoff, showed Council a purple "stop sign" available from the Suicide Prevention Coalition of Logan and Champaign County. Crisis stop signs increase visibility that there is help 24/7 regardless of age or type of crisis with crisis hotline numbers listed. Ms. Stierhoff's church intended to purchase several signs to donate to the town for the Village Park. However, the signs are available free so permission is only needed to have them erected within the park. Council was very supportive of this project. Council asked that an extra sign be requested to post in the small park downtown as well. Chris Coak will put the signs up when they are received.

Ballot language was received from the Logan County Board of Elections for the tax levy which will be on the November General Election ballot. Council proofread the language. Jason Miller moved to approve the language for the ballot. Jeremy Lowe seconded the motion. Tim Rader, yes; Trish Wilson, yes; Sarah Eagy, yes. Motion carried.

Council was informed that the Board of Public Affairs recommends an increase in the deposit for new property owners and renters for water and sewer services. Both deposits would be increased to \$120.00. This will help the village recoup funds when residents move without paying the balance of their water and sewer bill. Solicitor, Zeb Wagner, will draft an ordinance to pass at the October meeting.

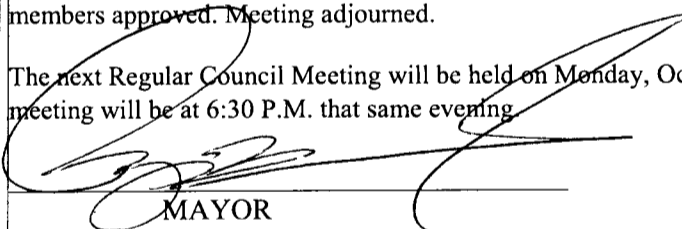
Tim Rader stated that there is a lot of trash and debris building up at 149 N Stewart Street. There are also weeds overgrown at 164 Miami Road and 168 Miami Road. Ms. Stierhoff was directed to draw up letters to be delivered to these residences or the owner thereof.

Mayor, Phillip Wright, announced that there is one more person who has expressed interest in the vacant council seat that he needs to talk to before Council can decide on appointment. He will have a recommendation at the October meeting to fill this appointment.

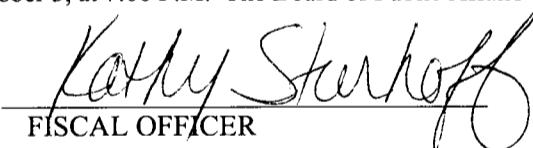
Trish Wilson moved to pass Resolution #1212-22 A RESOLUTION RECOGNIZING DAVE HARRIS FOR YEARS OF SERVICE. Tim Rader seconded the motion. Jeremy Lowe, yes. Sarah Eagy, yes; Jason Miller, yes. Motion carried. Mr. Rader was presented with a copy of the Resolution and cookies were enjoyed by Council.

No other business was presented, so Trish Wilson made a motion to adjourn. Tim Rader seconded the motion. All members approved. Meeting adjourned.

The next Regular Council Meeting will be held on Monday, October 3, at 7:00 P.M. The Board of Public Affairs meeting will be at 6:30 P.M. that same evening



MAYOR



FISCAL OFFICER