

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

July 11, 2022

The Village of Rushsylvania Council met in an Open, Public Advertised Meeting on Monday, July 11, 2022 at 7:00 P.M. Council Members present included Council President, Jason Miller, Jeremy Lowe, Tim Rader, Dave Harris, Trish Wilson, and Sarah Eagy. Mayor, Phillip Wright, Fiscal Officer, Kathy Stierhoff, Solicitor, Zeb Wagner and Village Employee, Chris Coak, were present. Terri Lamb of All Around Accounting was also present.

Mayor, Phillip Wright, called the meeting to order. The Pledge of Allegiance and Roll Call were given.

Mayor, Phillip Wright, offered the floor to Terri Lamb to discuss the services her business could offer the Village for its municipal tax payments. Ms. Lamb provides municipal tax services for the Village of Huntsville as well. She provided an amnesty day for delinquent tax payments reducing the number of delinquent accounts to just a few. She would bill payments quarterly, but would not charge a penalty for nonpayment unless payment is not received at the time of tax filing unless Council requests otherwise. She will also set up payment plans for residents to catch up their tax bill. She does not have an online payment option at this time, but is working on adding this in the future. She offers regular hours at her office, but will work with any resident to set up appointments outside of regular hours if needed. She is also willing to set up hours in the Council room during tax season for residents to come for payment or help with Village taxes. She has a computer system in her office that is just for city taxes. She charges a flat 7% fee for her services. She sets up accounts and drives through town to spot new homes or signs that occupants have changed. She mails out all tax forms and can have the forms posted on the Village website for residents to download. Solicitor, Zeb Wagner, asked if she would file suit for nonpayment of taxes. She stated that with the payment options she has put into place, she has not had to do this in Huntsville, but would work with the Village on any legal action required to be sure payments are received. She will contact residents to let them know of the change of tax collection service once she has collected all names and addresses.

Mayor, Phillip Wright, asked for the approval of the minutes and financial report.

Tim Rader made a motion to approve the minutes of the June 6 meeting. Dave Harris seconded the motion. All members approved. Motion carried. Tim Rader made a motion to approve the financial report. Trish Wilson seconded the motion. All members approved. Motion Carried.

The bills to be paid were then presented:

Phillip Wright	Mayor Salary	348.47
Zeb Wagner	Solicitor Salary	617.12
Kathy Stierhoff	Fiscal Officer Salary	664.81
Kathy Stierhoff	Mileage	198.90
Sarah Eagy	Council	218.04
Dave Harris	Council	218.04
Jeremy Lowe	Council	218.04
Jason Miller	Council	228.95
Tim Rader	Council	219.24
Patricia Wilson	Council	218.04
Keith Levan	Zoning Officer Contract	600.00
Carrot Top Industries	Street Banners	600.84
Chris Coak	Village Employee Salary	1497.03
Tim Jones	Village Part Time Employee Salary	384.64
Jeremy Lowe	Website Fees Reimbursement	38.36
Jason Lowe	Postage Surveys	96.00
AES Ohio	Electric	507.23
Bellefontaine Examiner	Notice Meeting Change	43.81
CCA	1% Municipal Tax	42.56
Fox Supply	Garbage Bags/Flags	154.44
Jeremiah Seamless LLC	Gutters & Downspouts Library	1890.00
Kleem Inc	Street Sign Rush Street	130.18
Miami Valley Lighting	Street Lights Usage	854.38
Northwest Ohio Auto Parts	Oil Change Supplies	97.46
Ohio Department of Taxation	State Withholding	67.48
OPERS	Withholding	1305.13
Rushsylvania One Stop	Fuel	
SV&E Refuse	Dumpster	60.00
Troyers Engine Shop	Parts for Weed Eater	34.48
US Treasury	Federal Withholding	330.82
Verizon Wireless	Cell Phone Service	89.93

Trish Wilson made a motion to pay the bills. Jeremy Lowe seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,265,000, Gallons billed 1,067,400 at 84%. Well pump #2 was replaced by Eaton Plumbing and is working. Preventive maintenance was completed at the waste water treatment plant. The electric line outside the library was

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repaired and raised. Sewer taps were installed at 267 S Sandusky Street and 239 S Sandusky Street. A new water meter and meter pit was installed at 239 S Sandusky Street. Both RAS lift pumps were pulled multiple times this month due to build up of wipes. Bobcat Multiworks was called to suck out the RAS lift station in the waste water treatment plant due to daily build up of wipes. A manhole cover was replaced on North Sandusky. Oil was changed and fluids were checked on both pickup trucks. The annual consumer confidence report was completed, posted and submitted to OEPA. The sludge drying bed was cleaned off and refilled. A new street sign for Rush Street at the Sandusky Street intersection was installed. A dumpster was set for the fireworks. Water and electric were set up for the food trucks and fireworks for the Independence Day celebration. The lawn mower wiring harness was repaired. The sewer main in front of 7520 CR 5 was jetted and a camera was run down the line finding a broken tile causing a blockage. Logan Construction will be called in to dig out the tile to be replaced. Parts continue to wait to be ordered for the playground equipment. Alleys in the village will be graded and graveled. Preventive maintenance will be performed at the water plant. The transmission fluid and filters will be changed in the dump truck.

OLD BUSINESS

A discussion was held concerning using All Around Accounting for Village tax collection services. Solicitor, Zeb Wagner, will prepare a contract and present it to Terri Lamb. If she approves of the contract, then he will prepare an ordinance contracting with All Around Accounting for Village Municipal Tax Collection Services. He will have these documents ready for approval at the September meeting.

A discussion was held concerning the 2023 Village Paving Project Request Form for the Ohio Public Works Commission grant monies. Chris Coak suggested sealing several streets with the available funds. Street Committee member, Sarah Eagy, suggested paving South Stewart, Walnut Street, and Railroad Street from the railroad to the corner of Walnut Street. Mr. Coak was directed to request quotes for paving South Stewart Street, Walnut Street, and the section of Railroad Street as well as sealing North Stewart Street and Miami Street until available funds are depleted. The form must be filed in the Logan County Engineer's office by July 14.

The proposal to replace lighting at the park was discussed. Mr. Coak stated that he cannot get any lighting companies to come to the village to quote a lighting replacement project so there will be no further action at this time.

Jason Miller updated Council on the Mitigation Grant for a generator at the water plant. There is another grant that may be used for this project through the Building Resilient Infrastructure and Communities (BRIC) program. Mr. Miller will forward the forms to Chris Coak to fill in specifications for the generator needed. Mr. Miller will also contact Helen Norris of the Logan County Emergency Management Agency for assistance in completing the application process.

Fiscal Officer, Kathy Stierhoff, updated Council that information was received from allpaid.com. The information was emailed to all Council members as well as printed and provided at the meeting. A discussion was held. Mrs. Stierhoff was directed to contact the allpaid representative with additional questions about the user agreement and any legislation or ordinance language. This information will be used for further discussion at the August 1 meeting.

Fiscal Officer, Kathy Stierhoff, updated Council concerning the Records Retention Commission meeting held earlier in the evening. The RC-3 form listing documents proposed for disposal has been approved and will be sent to the Ohio History Connection for final approval. Mrs. Stierhoff requested permission to purchase cupboards to place in the Council room for records storage. Council approved the request.

Council Member, Sarah Eagy, informed the board that the station downtown needs to be power washed and sealed prior to having the mural repainted. The artist doing the repairs can start work on September 1. Mr. Coak agreed to have the door replaced by cement block by the end of August. The Rushsylvania Beautification Association will do the power washing and sealing of the wall. The cost for repainting the mural will be \$2000.00 being paid by the RBA. Tim Rader moved to pay \$1000.00 of the cost from Village funds. Jason Miller seconded the motion. All agreed. Motion carried.

NEW BUSINESS

Fiscal Officer, Kathy Stierhoff, informed Council that the Village must apply for the One Claim Program for Workers Compensation services due to a claim filed in 2020. The application will be submitted to Workers Compensation.

The renewal of a 1.5 mil 5 year Current Expenses levy was discussed. Jason Miller moved to place renewal of this levy on the November ballot. Tim Rader seconded the motion. Jeremy Lowe, yes; Dave Harris, yes; Sarah Eagy, yes; Trish Wilson, yes. Motion carried. Mrs. Stierhoff was instructed to contact County Auditor, Jack Reser, requesting that he attend the August 1 meeting with all needed resolutions and certifications to be approved by Council.

A discussion was held concerning the Solid Waste Management Plan proposed by the Logan County Solid Waste Policy Committee. Council instructed Fiscal Officer, Kathy Stierhoff, to bring the needed resolution to the August 1 meeting for approval.

Council members have received complaints about traffic speeding through the intersection of Union and Euclid Streets not realizing there is no outlet for this street. Mr. Coak was instructed to place a "NO OUTLET" sign near this intersection.

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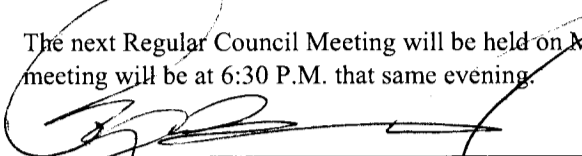
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Council Member, Dave Harris, submitted his letter of resignation effective at the close of this meeting. He will be moving to Bellefontaine, Ohio, so must give up his Council seat. Jeremy Lowe moved to regretfully accept Mr. Harris' resignation. Tim Rader seconded the motion. Sarah Eagy, yes; Trish Wilson, yes; Jason Miller, yes. Motion carried.

No other business was presented, so Dave Harris made a motion to adjourn. Trish Wilson seconded the motion. All members approved. Meeting adjourned.

The next Regular Council Meeting will be held on Monday, August 1, at 7:00 P.M. The Board of Public Affairs meeting will be at 6:30 P.M. that same evening.



MAYOR



FISCAL OFFICER