

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held _____ 20 _____

January 17, 2022

The Village of Rushsylvania Council met in an Open, Public Advertised Meeting on Monday, January 17, 2022 at 7:00 P.M. Council Members present included Tim Rader, Dave Harris, Trish Wilson, Jason Miller, Jeremy Lowe, and Sarah Eagy. Mayor, Phillip Wright, Solicitor, Zeb Wagner, Fiscal Officer, Kathy Stierhoff, and Village Employee, Chris Coak, were present. Also present were visitors Jenni Blair and Kandy Jacobs.

Mayor, Phillip Wright, administered the oath of office for Tim Rader, Trish Wilson, Jason Miller, and Sarah Eagy.

Mayor, Phillip Wright, called the meeting to order. The Pledge of Allegiance and Roll Call were given.

Mayor Wright requested nominations for President and Vice President of Council.

Council Member, Tim Rader, made a motion to nominate Jason Miller. Sarah Eagy seconded the motion. All members approved. Motion carried. Jason Miller accepted the duties.

Tim Rader made a motion that Jeremy Lowe be nominated as Council Vice President. Trish Wilson seconded the motion. All members approved. Motion carried. Jeremy Lowe accepted the duties.

Mayor Wright asked for recommendations for 2020 Committees. After a short discussion the following committees were formed. Finance: Trish Wilson and Jason Miller. Streets: Sarah Eagy and Dave Harris. Parks: Sarah Eagy and Tim Rader. Safety: Jeremy Lowe and Jason Miller. Ordinance: Trish Wilson and Tim Rader. Weed and Litter: Dave Harris and Jason Miller. Records: Trish Wilson and Jeremy Lowe.

Mayor, Phillip Wright, asked for the approval of the minutes and financial report.

Jeremy Lowe made a motion to approve the minutes of the December 28 meeting. Jason Miller seconded the motion. All members approved. Motion carried. Dave Harris made a motion to approve the financial report. Trish Wilson seconded the motion. All members approved. Motion Carried.

The bills to be paid were then presented:

Phillip Wright	Mayor Salary	348.47
Zeb Wagner	Solicitor Salary	608.47
Kathy Stierhoff	Fiscal Officer Salary	715.31
Kathy Stierhoff	Mileage	201.60
Chris Coak	Village Employee Salary	1421.36
Tim Jones	Village Part Time Employee Salary	373.49
ABCO Printing Plus LLC	UAN Checks	145.55
AES Ohio	Electric	273.04
Bellefontaine Examiner	Legal Notice Meeting Change	18.15
CCA	1% Municipal Tax Withholding	67.22
Levans Tax Service	2021 - 1096/1099	50.00
NAPA Auto Parts	Supply	38.82
Ohio Department of Taxation	State Tax Withholding	91.37
OPERS	Employee/Employer Withholding	1245.43
PNC	Service Charge	15.00
Rushsylvania One Stop	Gasoline	107.10
Scioto Sign Co Inc	Village Sign	350.00
SV&E Refuse	Dumpster	60.00
Verison Wireless	Cell Service	90.21
US Treasury	Federal Tax Withholding	598.46

Trish Wilson made a motion to pay the bills. Dave Harris seconded the motion. All members approved. Motion carried

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,077,000, Gallons billed 885,600 at 80%. The meter pits at 112 N Stewart Street and 285 S Sandusky Street were raised. The pump at the RAS lift station at the waste water treatment plant was removed and replaced with one of the warrant repaired pumps. A bullet heater at the waste water treatment plant was repaired. A new portable pump for the lift stations was purchased at MacDonald Supply. The manhole on Rush Street was repaired and new cement poured to surround it. Both RAS lift stations pumps were pulled multiple times to remove debris from the pumps. Bobcat Multiworks was called in to suck out the RAS pit which had a large amount of debris at the bottom. Preventive maintenance was completed at the Waste Water Treatment Plant. KMNo4 tubing and injector

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were replaced at the water plant. A water leak was repaired in a meter pit at 258 S Sandusky. Bobcat Multiworks was called in to suck out buildup in the screen room at the waste water treatment plant. Scott Stanfield installed new internet and wifi at the Shelter House meeting room. A reply was sent to Ohio Risk Management documenting work to be completed at the Village Park and water plant. The Village lawnmower was sent to Koenig Equipment for service and deck repair. Two RCAP training classes were completed. The Christmas lights and banners were taken down. The new sign for the Village meeting room was installed. The second warrant lift pump is out for repair and will be a back up once it is repaired and returned. Preventive maintenance will be completed at the water plant. A new valve and hand wheel will be purchased for the lagoon lift station. Parts were ordered to repair the playground equipment at the park per Ohio Risk Management recommendations. The board was informed that kerosene for the clarifier heaters at the waste water treatment plant is no longer available at the Rushsylvania One Stop. Kerosene has been purchased in Belle Center, but it is not cost effective to make daily trips. Diesel fuel is also unavailable in the village. RD Holder will supply a 300 gallon diesel tank at a cost of \$2100.00 and keep it filled on request. They will also deliver 55 gallon drums of kerosene at a cost of \$3.55 per gallon as needed. These will be housed at the waste water treatment plant to allow them to be within a locked fenced enclosure.

Jenni Blair asked to address Council. She asked what would be done with the old climbing equipment from the playground when it was torn down. Council did not have a plan at this time. She was informed by the village solicitor that the equipment could not be given away and that it must be sold. She said she was attending as an individual to learn about the village government, however, she is also the President of the Rushsylvania Beatification Committee and stated that the RBA may be interested in helping with the improvements at the park. Council remarked that they would welcome help that any village residents or groups would offer.

OLD BUSINESS

Council discussed insurance coverage for the village water tower. It is currently insured for \$363,876.00. Members remarked that replacement would run over \$1,000,000.00. Some remarked that it may not be cost effective to insure the water tower for the entire amount since zero interest loans are available for such projects. Council requested that the fiscal officer contact Stolly Insurance and inquire how much the village's premium will increase if the water tower coverage were increased to \$500,000.00.

Solicitor, Zeb Wagner, informed the board that the owner of 207 N Sandusky Street neglected to pick up the certified letter informing her that she is in violation of the Village Zoning Ordinance banning animal husbandry on village property. He will consider whether to update the letter and reserve it either via certified mail or directly through the Zoning Officer.

NEW BUSINESS

Phillip Wright informed the board that a decision needs to be made concerning the absence of a diesel and kerosene supply in the village. The Board of Public Affairs recommended that the village purchase a diesel tank from RD Holder and also have them deliver kerosene to the village as needed. RD Holder will install a diesel tank and pump for \$2100.00 and keep it filled. They will also deliver 55 gallon drums of kerosene to the village as needed. Jeremy Lowe moved to purchase the diesel tank and set up the delivery of kerosene. Dave Harris seconded the motion. Jason Miller, yes; Sarah Eagy, yes; Trish Wilson, yes; Tim Rader, yes. Motion carried.

The fiscal officer informed the board that a records request had been received. Solicitor, Zeb Wagner, was consulted and the request was fulfilled. Mr. Wagner suggested the need to adopt a policy for records requests. He will research the requirements and existing policies and report back to Council.

The fiscal officer was instructed to contact Jack Reser to see if the village is a charter village. She was also asked to research if there is an existing ordinance concerning purchase limits and who can approve them.

Sarah Eagy asked about the old grocery store at 101 N Sandusky Street. She had heard that the owner wants to open a car repair shop and there may be junk cars sitting on the property. Council informed her that Zoning Regulations and Village Ordinance ban junk cars on village property.

Jason Miller will set up the village ipads now that internet has been installed in the village meeting room. He would like to have access to the meeting room to set them up there since they are village property. Those with keys will be available to allow him access.

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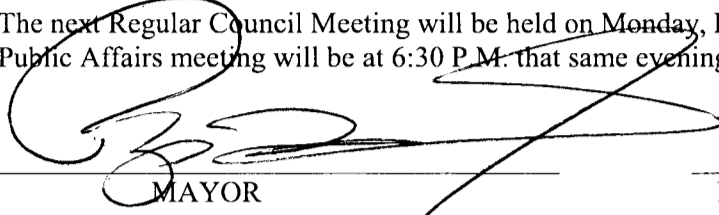
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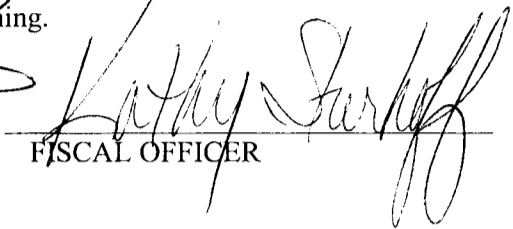
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No other business was presented, so Dave Harris made a motion to adjourn. Trish Wilson seconded the motion. All approved. Meeting Adjourned.

The next Regular Council Meeting will be held on Monday, February 7, at 7:00 P.M. The Board of Public Affairs meeting will be at 6:30 P.M. that same evening.



MAYOR



FISCAL OFFICER