

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

February 7, 2022

The Village of Rushsylvania Council met in an Open, Public Advertised Meeting on Monday, February 7, 2022 at 7:00 P.M. Council Members present included Jason Miller, Jeremy Lowe, Tim Rader, Dave Harris, Trish Wilson, and Sarah Eagy. Mayor Phillip Wright, Fiscal Officer, Kathy Stierhoff, and Village Employee, Chris Coak, were present. Visitor, Mike Yoder, was also present. Solicitor, Zeb Wagner, was absent.

Mayor, Phillip Wright, called the meeting to order. The Pledge of Allegiance and Roll Call were given.

Jason Miller gave each member an ipad for village use. These will be used in the event that a virtual meeting is needed. Village emails will be as follows: Board of Public Affairs members, first and last initial.bpa_rushsylvania@icloud.com; all other village officials, first and last initial_rushsylvania@icloud.com. Mr. Miller mentioned the possibility of an apple care account to protect the ipads in case of damage. He also suggested an agreement for all parties to sign with regulations on the use and care by village officials.

Mike Yoder was given the floor. He is running for a seat on the Logan County Commissioners in the May election. He was Bellefontaine City Auditor for 3 terms and Logan County Auditor for 6 terms. He feels everyone in the county needs to be represented by the commission and that everyone should have a chance to talk to commissioners and share their issues and suggestions. He asks everyone to listen to all candidates before deciding where to cast their vote.

Mayor, Phillip Wright, asked for the approval of the minutes and financial report.

Jeremy Lowe made a motion to approve the minutes of the January 17 meeting. Trish Wilson seconded the motion. All members approved. Motion carried. Dave Harris made a motion to approve the financial report. Jeremy Lowe seconded the motion. Jeremy Lowe has requested to have a report that shows financial trends over the past several years. All members approved. Motion Carried.

The bills to be paid were then presented:

Phillip Wright	Mayor Salary	348.47
Zeb Wagner	Solicitor Salary	608.47
Kathy Stierhoff	Fiscal Officer Salary	664.81
Kathy Stierhoff	Mileage	175.50
Chris Coak	Village Employee Salary	683.99
Tim Jones	Village Part Time Employee Salary	198.46
AES Ohio	Electricity	346.66
All American Energy	Natural Gas Dec and Jan	1583.42
Bellefontaine Examiner	Legal Notice Spec Mtg/Annual Fin Report	28.70
CCA	Municipal Income Tax Withholding	41.93
Koenig Equipment Inc	Lawn Mower Maintenance	1025.24
Miami Valley Lighting	Street Lights Usage	854.38
PNC Bank	Credit Card	
Walmart	Office Supplies	137.62
USPS	Postage	120.00
Amazon	Office Supply	155.80
Scotts Equipment	Lift Rental	279.50
Sunoco	Kerosene/Diesel	464.84
RD Holder	Kerosene	347.46
SV&E Refuse Service	Dumpster	60.00
Tractor Supply Credit Plan	Misc Supplies	82.77
Treasurer of State of Ohio	State Withholding	65.97
US Treasury	Federal Tax Withholding	275.48

Jason Miller made a motion to pay the bills. Trish Wilson seconded the motion. All members approved. Motion carried

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,133,000, Gallons billed 789,900 at 70%. The kerosene torpedo heater was sent out for repairs. Preventive maintenance was performed at the water plant. Pumps were greased, belts were changed, and filters cleaned or replaced. A 4" PVC elbow cracked in well pump #1. That was repaired. The lift pump #1 in the RAS pit at the waste water treatment plant was replaced with the warranty repaired pump. A new valve was picked up for the lagoon pit. It will be installed in the late spring. Meter readings were estimated for January as there was a large amount of snow on most of them. A drum of kerosene was received from RD Holder along with a drum pump. The timer for a heater at the waste water treatment plant was replaced. Pump #1 in the lift station on Miami Road had to be pulled multiple times for minor debris clogs. It may have to be replaced. Mr. Coak informed the board about a pending personal contested legal matter. Parts will be ordered for the playground equipment when the weather allows for the repairs to be completed.

OLD BUSINESS

RECORD OF PROCEEDINGS

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Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10146

Held _____ 20 _____

Discussion was held at the January 17 meeting concerning records requests. Council reviewed an existing Ordinance 996-09 AN ORDINANCE TO ENACT A PUBLIC RECORDS POLICY AND DELCARING AN EMERGENCY FOR THE ENACTMENT OF THE SAME. This ordinance was found to be sufficient for the current needs of the village so no further action will be taken at this time.

Fiscal Officer, Kathy Stierhoff, presented the board with a quote to increase the insurance for the water tower to \$500,000.00. The cost will be \$80.00 annually. Jeremy Lowe moved to increase the coverage and pay the premium. Dave Harris seconded the motion. Tim Rader, yes; Sarah Eagy, yes; Trish Wilson, yes; Jason Miller, yes. Motion carried.

Dave Harris moved to suspend the rules for Ordinance 1199-22 AN ORDINANCE TO ENTER INTO A PURCHASE AGREEMENT WITH R.D. HOLDER OIL COMPANY FOR A FUEL TANK AND FUEL PUMP AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSHSYLVANIA, OHIO. Jeremy Lowe seconded the motion. Tim Rader, yes; Sarah Eagy, yes; Trish Wilson, yes; Jason Miller, yes. Motion carried.

Trish Wilson moved to approve Ordinance 1199-22 AN ORDINANCE TO ENTER INTO A PURCHASE AGREEMENT WITH R.D. HOLDER OIL COMPANY FOR A FUEL TANK AND FUEL PUMP AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSHSYLVANIA, OHIO. Sarah Eagy seconded the motion. Tim Rader, yes; Dave Harris, yes; Jeremy Lowe, yes; Jason Miller, yes. Motion carried.

Mayor, Phillip Wright, asked Jason Miller if he had any information concerning RITA as a collector of the 1% Municipal Income Tax. Mr. Miller has found ordinances on the RITA website and has found that very few entities in this area use CCA for their income tax collections. He would like to study further and have a plan set by this summer when the village will need to contact CCA if the village plans to end its contract.

NEW BUSINESS

Fiscal Officer, Kathy Stierhoff, presented the board with the Amended Certificate of Estimated Resources from the Logan County Auditor for their information. This form is used to develop the Permanent Appropriation Ordinance.

Kathy Stierhoff presented the Permanent Appropriation Ordinance #1198-22 for approval. Trish Wilson moved to suspend the rules for Ordinance #1198-22. Dave Harris seconded the motion. Sarah Eagy, yes; Jeremy Lowe, yes; Tim Rader, yes; Jason Miller, yes. Motion carried.

Jeremy Lowe moved to approve Ordinance #1198-22. Jason Miller seconded the motion. Trish Wilson, yes; Sarah Eagy, yes; Tim Rader, yes; Jason Miller, yes. Motion carried.

Mayor, Phillip Wright, requested that Jason Miller research the cost for covering the new ipads with Apple Care Protection. Jason Miller will also find a sample user agreement for the ipads.

Mayor, Phillip Wright, asked about using the Owl camera for virtual meetings. Jason Miller informed the board that it requires a laptop to run the camera. Jeremy Lowe asked if the camera could be run with a thin client. Jason Miller will research the viability and cost of a thin client for this purpose.

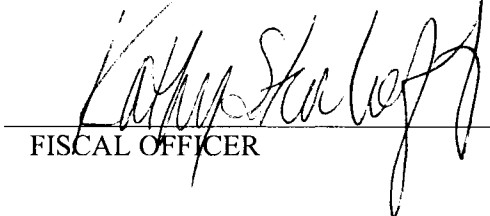
Jason Miller expressed a desire to get the pulse of the community through a community survey. He suggested an email link, a QR code, going door to door, or a mailing. Sarah Eagy volunteered to help Mr. Miller generate possible questions for the survey. The results could be shared at a council meeting and used to drive the agenda of the village council.

A possible website for the village and/or a facebook page were discussed. Jeremy Lowe can possibly develop a web site for the village. He will look into what is available. Solicitor, Zeb Wagner, will be consulted as to the legalities and regulations for these items.

No other business was presented, so Dave Harris made a motion to adjourn. Trish Wilson seconded the motion. All approved. Meeting adjourned.

The next Regular Council Meeting will be held on Monday, March 7, at 7:00 P.M. The Board of Public Affairs meeting will be at 6:30 P.M. that same evening.


MAYOR - *Phillip Wright*


FISCAL OFFICER