

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

September 11, 2023

The Village of Rushsylvania Board of Public Affairs met on September 11, 2023 at 6:30 p.m. Board Members present included Charles Rader and Kandy Jacobs. Troy Rader was absent. Mayor, Phillip Wright, Council President, Jason Miller, Solicitor, Zeb Wagner, Water and Waste Water Superintendent, Chris Coak, and Fiscal Officer, Kathy Stierhoff, were present. Visitor Rachel Stahler was also present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the August 14 meeting and financial report. Kandy Jacobs made a motion to accept the minutes. Charlie Rader seconded the motion. All members approved. Motion carried. Kandy Jacobs made a motion to accept the financial report. Charlie Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	1373.24
Tim Jones	Village Part Time Employee Salary	413.42
Kathy Stierhoff	Fiscal Officer	664.78
Ty Rader	Billing Program Support	250.00
AES Ohio	Electricity	1823.49
All American Energy	Gas	45.31
Bobcat Multiworks LLC	Clean Out Catch Basins	500.00
Brightspeed	Telephone Service	113.62
Core & Main	Inspection Camera	4328.10
Core & Main	Autogun Bluetooth	1466.99
GardL Company	Internet Service July/Aug	50.00
MASI	Water Testing	841.00
MASI	Waste Water Testing	260.10
Ohio Dept of Taxation	State Tax Withholding	58.26
OPERS	Employee Employer Wthg	732.68
PNC Bank	Credit Card	
USPS	Postage	153.00
Treasurer of State of Ohio	UAN Fees	381.00
US Treasury	Federal Tax Withholding	277.56
USA Bluebook	Float Switch and Sample Supplies	499.49
Village of Rushsylvania	Municipal Income Tax Wthg	30.56

Kandy Jacobs made a motion to pay the bills. Charlie Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,036,000, Gallons billed 731,000 at 71%. The new camera has already been used to investigate clogged drains for a resident. All of the lead and copper samples passed. Notice has been put out to customers. Plumbing was repaired on the Miami Road lift station. The quarterly upstream and downstream sampling of Rush Creek has been completed. The south clarifier has been cleaned out and the rubber scrapers replaced for winter operations. The sensophone at the waste water treatment plant failed. The Verizon mobile antenna quit working during a recent power outage. Verizon has been notified. The motor for the lagoon blower single phased. An electrician has been called in to diagnose the problem. The meter pit at 268 S Sandusky Street was raised. The tower inspection had been scheduled for September 19, but has to be rescheduled. RCAP training will be completed. A resident with an unpaid water bill is in the hospital. His wife states that their disability will pay the bill this week. The Board agreed to give them until Thursday to make payment.

## OLD BUSINESS

There was no old business to discuss.

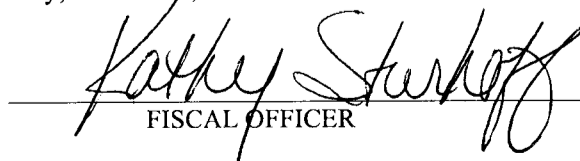
## NEW BUSINESS

No new business was brought before the board.

Kandy Jacobs made a motion to adjourn. Charlie Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, October 2, at 6:30 P.M.

  
BOARD PRESIDENT

  
FISCAL OFFICER