

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

October 3, 2022

The Village of Rushsylvania Board of Public Affairs met on October 3, 2022 at 6:30 p.m. Board Members present included Charles Rader and Troy Rader. Mayor, Phillip Wright, Solicitor, Zeb Wagner, Board President, Jason Miller, Fiscal Officer, Kathy Stierhoff and Water Superintendent, Chris Coak, were present. Kandy Jacobs was absent.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the September 12 meeting and financial report. Troy Rader made a motion to accept the minutes. Charlie Rader seconded the motion. All members approved. Motion carried. Troy Rader made a motion to accept the financial report. Charlie Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	671.90
Tim Jones	Village Part Time Employee Salary	202.58
Kathy Stierhoff	Fiscal Officer	664.78
AES Ohio	Electricity	1687.24
All American Energy	Gas	45.31
Bobcat Multiworks	Misc Pumping	700.00
CCA	Municipal Tax Withholding	30.36
Century Link	Telephone Service	113.96
GardL Company	Internet Service	25.00
Hawkins	Azone	179.86
Lyons Welding	Fabricate Bracket for Valve	240.00
MA&I	Water Testing	546.35
MA&I	Waste Water Testing	399.50
Ohio Department of Taxation	Ohio Tax Withholding	56.58
OPERS	Employee/Employer Withholding	728.29
Treasurer State of Ohio	UAN Fees	762.00
Ty Rader	Billing Program Support	250.00
US Treasury	Federal Tax Withholding	275.84

Troy Rader made a motion to pay the bills. Charlie Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,115,000, Gallons billed 907,200 at 81%. The alley between N Miami Street and N Stewart Street was dug up and moved to open up access. The north clarifier was drained and cleaned and the south clarifier was filled for winter operations. Gave access to and witnessed the shredding of old documents from the shelter house that were shredded in compliance with the Village Records Retention Schedule. A new aluminum rear gate was installed on the leaf cage. The new NPDES permit from OEPA for wastewater discharge was received and implemented. The permit is good until 2027. Crane stands were mounted on three of the village lift stations. New 20V DeWalt power hand tools were purchased. Finalized paperwork was submitted to the Logan County Engineers for the 2023 OPWC paving project. A town power cable was replaced on RAS pump #2 at the waste water treatment plant. The meter lid and housing were replaced at 127 Susie Street. The meter was replaced at 259 N Sandusky Street. The concession stand was winterized. Parts will be ordered for the playground. Potholes in the alley off S. Stewart Street will be patched. The UV lighting system will be removed for the winter. All village lift stations will be drained and cleaned. Hydrants will be flushed on October 31 weather permitting. Multiple continuing education classes will be completed in October. Students from Benjamin Logan will be performing work projects in the park on October 26.

## OLD BUSINESS

The board was given an update on allpaid.com as an online payment option for water and sewer customers. The fiscal officer has completed training and the payment page is ready to go live. The link will be sent to Jeremy Lowe to put on the village web page. A letter will be sent to village water and sewer residents explaining the new payment option along with their October bill.

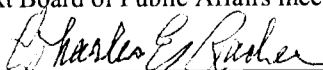
The board was also updated on the updated fees ordinance. The ordinance is ready for a first reading at the Council meeting. However, it cannot be approved as Jeremy Lowe will be absent from the meeting.

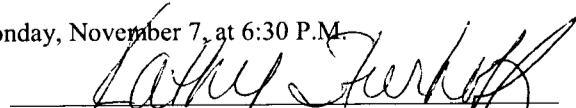
## NEW BUSINESS

A discussion was held concerning the bill assessed to the tax lien for 161 Miami Road. The owner is asking that a portion of that bill be removed from the bill. Troy Rader moved not to remove any part of the bill as this would set a precedent that could cause future issues. Charlie Rader seconded the motion. All members approved. Motion carried.

Troy Rader made a motion to adjourn. Charlie Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, November 7, at 6:30 P.M.

  
BOARD PRESIDENT

  
FISCAL OFFICER