

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

March 7, 2022

The Village of Rushsylvania Board of Public Affairs met on March 7, 2022 at 6:30 p.m. Board Members present included Charles Rader and Kandy Jacobs. Troy Rader was absent. Acting Mayor and Board President, Jason Miller, Solicitor, Zeb Wagner, Fiscal Officer, Kathy Stierhoff, and Water & Wastewater Superintendent/Village Employee, Chris Coak were present. Mayor, Phillip Wright, was absent. Visitor, Scott Stanfield, was also present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Scott Stanfield was given the floor to address the board. Mr. Stanfield's company, Stanfield Technologies LLC, has purchased the property at 109 N Sandusky Street. He has paid the water billing up to date on the current village billing program. He has also paid the first half taxes which includes a water/sewer assessment. Once he pays the second half taxes in July, the water/sewer billing will be fully paid. He is requesting permission to have the water turned on at this property as soon as possible with the understanding that the rest of the water assessment will be paid in July. The board agreed to allow the water to be turned on at 109 N Sandusky Street.

Mr. Rader asked for the approval of the minutes of the February 7 meeting and financial report. Kandy Jacobs made a motion to accept the minutes. Charlie Rader seconded the motion. All members approved. Motion carried. Kandy Jacobs made a motion to accept the financial report. Charlie Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	1395.48
Tim Jones	Village Part Time Employee Salary	422.94
Kathy Stierhoff	Fiscal Officer	664.78
AES Ohio	Electric	1648.89
All American Energy	Natural Gas	337.89
Bobcat Multiworks	Misc Pumping	300.00
Buckeye Pumps	Pump and Pump Repair	3077.70
Century Link	Telephone Service	108.13
Control and Instrument Services	Parts for Valve WWTP	561.50
GandL Company	Internet Service	70.00
Lima Armature Works	Worldwide Motor	1260.40
MASI	Water Testing	175.15
MASI	Waste Water Testing	388.80
Mohar	Miracle Tool	210.74
Ohio Department of Taxation	State Tax Withholding	60.86
OPERS	Employee/Employer Withholding	742.62
PNC Bank		
Perforated Paper	Water Bills	135.18
USPS	Stamps	80.00
Sunoco	Kerosene	40.01
RD Holder	Kerosene	370.86
Ty Rader	Billing Program Support	250.00
US Treasury	Tax Withholding	296.10
Verizon Wireless	Cell Phone Service	179.84

Kandy Jacobs made a motion to pay the bills. Charlie Rader seconded the motion. All Members Approved. Motion carried.

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 995,000, Gallons billed 766,100 at 77%. The meter housing at 155 Railroad Street was replaced due to resident's snow removal damage. The rebuilt RAS pump was installed at the waste water treatment plant. Contingency plan exercises were practiced per OEPA requirements. These include things such as power outage and water tower issues. The annual water withdraw was sent to the OEPA. The motor for the lagoon hold tank blower was removed and replaced. A new pump control float switch was installed at the South Sandusky lift station. The Ohio Rural Water Association completed a power usage survey at the water plant. This information will be used to apply for a grant to get a generator. Insulation was replaced in the outdoor aerator at the water plant. Belts were replaced on the south rotor at the waste water treatment plant. The sign directing to the ball field was replaced uptown. Mr. Coak's case at Bellefontaine Municipal Court has been thrown out. Parts will be ordered for the playground equipment repairs. JT Tree Service is to give estimates on tree trimming in the village. An estimate will be sought for a generator for the water plant. The water meter valve and plumbing will be replaced at 111 S Sandusky Street to allow for water service to be restored when the billing is paid up to date. The streets will be swept. A flow meter for the well pumps at the water plant will be replaced.

OLD BUSINESS

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The board was updated on the repossession of the property at 150 N Miami Street. The current water bill on the village records has been paid in full. The water/sewer tax assessment will be paid based on the agreement in the court.

Ty Rader was approved to purchase a laptop to use for water/sewer billing backups. The laptop will cost more than was originally estimated due to changes in purchasing deals and issues with microchip availability. The board agreed to the extra expense.

### NEW BUSINESS

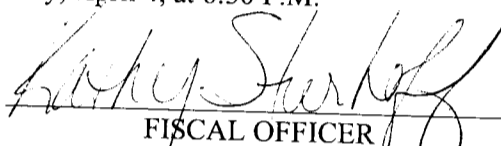
Chris Coak informed the board that the new residents at 111 S Sandusky Street have requested the water be turned on. Fiscal Officer, Kathy Stierhoff, will research the balance on the water bill as well as amount assessed on the property real estate taxes through the county auditor's office.

Kandy Jacobs made a motion to adjourn. Charlie Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, April 4, at 6:30 P.M.

  
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BOARD PRESIDENT

  
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FISCAL OFFICER