

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

June 13, 2022

The Village of Rushsylvania Board of Public Affairs met on June 13, 2022 at 6:30 p.m. Board Members present included Charles Rader, Kandy Jacobs, and Troy Rader. Fiscal Officer, Kathy Stierhoff and Water Superintendent, Chris Coak, were present. Mayor, Phillip Wright, Board President, Jason Miller, and Solicitor, Zeb Wagner, were absent.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the May 2 meeting and financial report. Troy Rader made a motion to accept the minutes. Kandy Jacobs seconded the motion. All members approved. Motion carried. Kandy Jacobs made a motion to accept the financial report. Troy Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	2027.78
Tim Jones	Village Part Time Employee Salary	639.54
Kathy Stierhoff	Fiscal Officer	664.78
AES Ohio	Electric Apr/May	3138.27
All American Energy	Natural Gas	200.17
CCA	1% Municipal Tax	60.92
Century Link	Telephone Service	110.81
Control & Instrument Services Inc	WWTP Meter Calibration	541.92
EJ Prescott Inc	Meter Pit Riser	280.00
GandL Company	Internet Service	35.00
Hawkins Inc	Azone	158.30
MASI	Water Testing	123.55
MASI	Waste Water Testing	532.60
MacDonald Supply	Pressure Relief Valve	2548.65
OEPA	WWTP Permit Renewal	500.00
Ohio Department of Taxation	Ohio Withholding	115.52
OPERS	Withholding	1461.02
OWDA	Sewer Loan	17934.69
PNC Bank		
USPS	Postage	120.00
Ebay	Breaker for Lift Station	53.57
Ty Rader	Billing Program Support	250.00
US Treasury	Federal Withholding	568.16
Verizon Wireless	Cell Phone Service Apr/May	179.64

Troy Rader made a motion to pay the bills. Kandy Jacobs seconded the motion. All Members Approved. Motion carried.

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,029,000, Gallons billed 760,500 at 74%. Fire hydrants were flushed. The fire hydrant in front of Roberts Machine was removed and the damaged mounting flange was replaced. The village clean up days required two dumpsters which were placed for a week. The plumbing on RAS pump #1 at the waste water treatment plant was repaired by Buckeye Pumps. The pressure regulator was set up at the water plant. Potholes were patched on asphalt streets. The wiring for the meter at 119 N Miami Street was replaced. The batteries on the dump truck and Ford Ranger were replaced. The meter lid and housing were replaced at 243 N Sandusky Street. Fire Safety Services performed an inspection of buildings and fire extinguishers. No issues were found. The tri-annual Ohio EPA inspection of the waste water treatment plant was completed. The 5 year NPDES permit renewal was submitted to the Ohio EPA. ORWA continuing education training was completed. The annual calibration of the waste water treatment plant flow meters was performed. The Dodge truck was taken to Ziebart in Dayton for undercoat and clear coat. Bobcat Multiworks sucked out the influent trough in the screen room at the waste water treatment plant. Gravel was graded and replaced at the ballpark entrance. Red, white, and blue banners were hung downtown. Parts still need to be ordered for the playground equipment. A new heater for the screen room at the waste water treatment plant will be installed when it arrives. Alleys will be graded and graveled. New enzyme blocks will be hung in all lift stations. Well pump #2 has a bad thermal overload. It will be replaced. Preventive maintenance will be performed at the waste water treatment plant. Oil will be changed in both pickup trucks.

## OLD BUSINESS

There was no old business to discuss.

## NEW BUSINESS

Water Superintendent, Chris Coak, informed the board that well pump #2 appeared to have a thermal overload not working. They did some troubleshooting and found the thermal overload to be OK. Eaton Plumbing was called to pull the pump and the shaft had snapped in half. Eaton Plumbing will install a new Franklin pump at a cost of \$16,400.00. If approved it can be installed June 14. Troy Rader moved to approved having Eaton Plumbing replace well pump #2. Kandy Jacobs seconded the motion. Troy Rader, yes; Kandy Jacobs, yes; Charlie Rader, yes. Motion carried.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

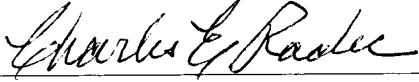
GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

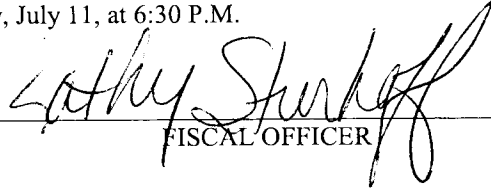
Chris Coak informed the board that a new house has been built at 267 S Sandusky Street. There is already a water tap at that residence, however it was found that the sewer tap was not formerly installed correctly so the owner will need to pay a \$1500.00 tap fee for a new sewer tap.

Kandy Jacobs made a motion to adjourn. Troy Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, July 11, at 6:30 P.M.



BOARD PRESIDENT



FISCAL OFFICER