

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

February 7, 2022

The Village of Rushsylvania Board of Public Affairs met on February 7, 2022 at 6:30 p.m. Board Members present included Charles Rader, Troy Rader and Kandy Jacobs. Mayor, Phillip Wright, Board President, Jason Miller, Fiscal Officer, Kathy Stierhoff, and Water & Wastewater Superintendent/Village Employee, Chris Coak were present. Solicitor, Zeb Wagner was absent.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the January 17 meeting and financial report. Troy Rader made a motion to accept the minutes. Kandy Jacobs seconded the motion. All members approved. Motion carried. Kandy Jacobs made a motion to accept the financial report. Troy Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	683.96
Tim Jones	Village Part Time Employee Salary	198.38
Kathy Stierhoff	Fiscal Officer	664.78
AES Ohio	Electric	1841.53
All American Energy	Natural Gas Dec and Jan	510.82
CCA	Municipal Inc Tax Withholding	30.96
Century Link	Telephone Service	105.58
Lowe's Home Centers Inc	Misc Supply	32.51
MASI	Water Testing	41.60
MASI	Waste Water Testing	227.00
Treasurer of State of Ohio	State Tax Withholding	59.84
Ty Rader	Billing Program Support	500.00
US Treasury	Tax Withholding	243.64

Troy Rader made a motion to pay the bills. Kandy Jacobs seconded the motion. All Members Approved. Motion carried.

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,133,000, Gallons billed 789,900 at 70%. The kerosene torpedo heater was sent out for repairs. Preventive maintenance was performed at the water plant. Pumps were greased, belts were changed, and filters cleaned or replaced. A 4" PVC elbow cracked in well pump #1. That was repaired. The lift pump #1 in the RAS pit at the waste water treatment plant was replaced with the warranty repaired pump. A new valve was picked up for the lagoon pit. It will be installed in the late spring. Meter readings were estimated for January as there was a large amount of snow on most of them. A drum of kerosene was received from RD Holder along with a drum pump. The timer for a heater at the waste water treatment plant was replaced. Pump #1 in the lift station on Miami Road had to be pulled multiple times for minor debris clogs. It may have to be replaced. Mr. Coak informed the board about a pending personal contested legal matter. Parts will be ordered for the playground equipment when the weather allows for the repairs to be completed.

## OLD BUSINESS

There was no old business.

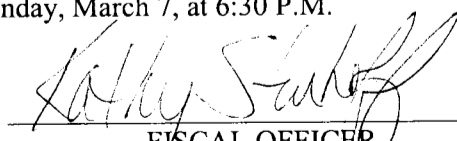
## NEW BUSINESS

There was no new business brought before the board.

Troy Rader made a motion to adjourn. Kandy Jacobs seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, March 7, at 6:30 P.M.

  
BOARD PRESIDENT

  
FISCAL OFFICER