

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

December 5, 2022

The Village of Rushsylvania Board of Public Affairs met on December 5, 2022 at 6:30 p.m. Board Members present included Charles Rader and Troy Rader. Mayor, Phillip Wright, Solicitor, Zeb Wagner, Council President, Jason Miller, Fiscal Officer, Kathy Stierhoff and Water Superintendent, Chris Coak, were present. Kandy Jacobs was absent. Village Resident, Vicky Erdy was also present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the November 7 meeting and financial report. Troy Rader made a motion to accept the minutes. Charlie Rader seconded the motion. All members approved. Motion carried. Troy Rader made a motion to accept the financial report. Charlie Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

|                             |  |          |
|-----------------------------|--|----------|
| Chris Coak                  | Village Employee Salary                | 1359.70  |
| Tim Jones                   | Village Part Time Employee Salary      | 354.88   |
| Kathy Stierhoff             | Fiscal Officer                         | 664.78   |
| AES Ohio                    | Electricity                            | 1450.60  |
| All American Energy         | Gas                                    | 53.49    |
| Bobcat Multiworks           | Misc Pumping                           | 350.00   |
| Brightspeed                 | Telephone Service                      | 111.79   |
| CCA                         | Municipal Tax Withholding              | 29.80    |
| Core & Main                 | Touchreader                            | 483.16   |
| GandL Company               | Internet Service                       | 25.00    |
| Hawkins                     | Azone                                  | 201.52   |
| MacDonald Supply            | PVC Pipe                               | 274.68   |
| MASI                        | Water Testing                          | 81.95    |
| MASI                        | Waste Water Testing                    | 266.55   |
| Ohio Department of Taxation | Ohio Tax Withholding                   | 55.48    |
| OPERS                       | Employee/Employer Withholding          | 715.06   |
| OWDA                        | Sewer Loan Payment                     | 17934.69 |
| PNC Bank                    | Credit Card                            |          |
| USPS                        | Postage                                | 88.00    |
| All Phase                   | Heater                                 | 913.20   |
| Ohio EPA                    | Certification                          | 35.66    |
| RD Holder                   | Kerosene                               | 453.15   |
| Treasurer of State of Ohio  | Public Water System License to Operate | 480.00   |
| Treasurer of State of Ohio  | UAN Fees                               | 381.00   |
| Ty Rader                    | Billing Program Support                | 2975.00  |
| US Treasury                 | Federal Tax Withholding                | 274.26   |
| Verizon Wireless            | Cell Phone Service                     | 90.10    |

Troy Rader made a motion to pay the bills. Charlie Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,000,200, Gallons billed 730,600 at 73%. The leaf cage and billy goat leaf sucker were mounted for leaf pick up which took two weeks to complete. The plow and salt spreader were mounted on the dump truck. The toilet was repaired in the men's restroom at the shelter house. The outside heater and de-icer were set up around the clarifiers and clear well. A heater failed and was sent to Grand Rental for repairs. The new heater failed in the screen room. 1876 replaced it with a single phase heater with enclosed controls that will operate more efficiently in the wet environment. The failed heater was called in for a warranty replacement. Parts were ordered to fix the automatic venting system that also may help with conditions in the screening room. The mental health signs procured by the Rushsylvania Methodist church were hung around the village. Annual village metrics were submitted to OEPA. Christmas lights and banners were hung downtown. The RAS pump #2 failed and was removed and replaced with a backup pump. The back up pump seal failed. Both pumps have been sent to Buckeye Pump for diagnosis and rebuilding. The Bobcat skid steer and dump truck were greased. The valve actuator for the sand filters in the water plant were replaced. Salt will soon need to be purchased for winter usage. Parts will be ordered for the playground. The mower will be sent in for annual service. Preventive maintenance will be performed at the waste water treatment plant. The venting system will be replaced at the screen room. A hard line electric line will be run to the diesel tank at the waste water treatment plant.

## OLD BUSINESS

The Amended Water Fee Ordinance 1215-22 was presented to the board for review. The ordinance is on the agenda for the Council meeting for approval.

The Water and Sewer Billing policy and the Payroll policy were presented for review and any corrections or additions could be communicated to the fiscal officer.

## NEW BUSINESS

There was no new business.

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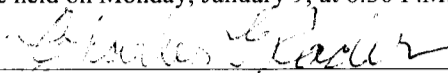
Meeting


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~~Troy Rader made a motion to adjourn. Charlie rader seconded the motion. Meeting adjourned.~~

The end of year meeting will be held on Thursday, December 29, at 6:00. The next regular Board of Public Affairs meeting will be held on Monday, January 9, at 6:30 P.M.

  
BOARD PRESIDENT

  
FISCAL OFFICER