

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

~~September 12, 2022~~

The Village of Rushsylvania Board of Public Affairs met on September 12, 2022 at 6:30 p.m. Board Members present included Charles Rader, Kandy Jacobs, and Troy Rader. Mayor, Phillip Wright, Solicitor, Zeb Wagner, Board President, Jason Miller, Fiscal Officer, Kathy Stierhoff and Water Superintendent, Chris Coak, were present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the August 1 meeting and financial report. Troy Rader made a motion to accept the minutes. Kandy Jacobs seconded the motion. All members approved. Motion carried. Kandy Jacobs made a motion to accept the financial report. Troy Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	1964.44
Tim Jones	Village Part Time Employee Salary	693.62
Kathy Stierhoff	Fiscal Officer	664.78
AES Ohio	Electricity	3465.71
All American Energy	Gas	45.31
CCA	Municipal Tax Withholding	49.92
Century Link	Telephone Service	118.25
Core & Main	Water Meters	665.64
GandL Company	Internet Service	25.00
MASI	Water Testing	1243.10
MASI	Waste Water Testing	546.50
Ohio Department of Taxation	Ohio Tax Withholding	93.06
OPERS	Employee/Employer Withholding	768.24
PNC Bank	Credit Card	
USPS	Postage	120.00
Ty Rader	Billing Program Support	250.00
US Treasury	Federal Tax Withholding	510.86
USA Blue Book	Valve Sewer Main/Testing Supplies	934.70
Verizon Wireless	Cell Service July/August	181.08

Troy Rader made a motion to pay the bills. Kandy Jacobs seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,085,000, Gallons billed 793,500 at 74%. The lagoon main drain valve and actuator were replaced. The plumbing for the pumps in the lift station behind the water plant was replaced. The door on the station downtown was removed and replaced with cement block. Chuck Skidmore power washed the wall of the station to prepare it for mural repair. All annual lead and copper samples were sent to OEPA and reports completed. The impeller on the RAS pump at the waste water treatment plant was replaced. The gasket at the check valve for well pump #1 was replaced. The meter pit was dug up and the curb stop valve was replaced at 228 E Mill Street. The chlorine injector at the water plant was replaced. The meters at 126 N Stewart Street and 111 S Sandusky Street were replaced. The Asco valve and actuator on the influent screen at the waste water treatment plant were replaced. The tubing inside the KMNo4 pump was replaced. The meter reader was sent out for updates so that it could read the new pumps. The scrapers and prep clarifier were replaced for winter operations. The alley from Stewart Street to Miami Street next to 126 N Stewart will be moved in the middle due to a fence erected over it. Parts will be ordered for the playground. The potholes in the alley off S. Stewart Street will be patched. The clarifiers will be swapped out for winter operations. The UV lighting system will also be removed for winter.

OLD BUSINESS

The board was given an update on allpaid.com as an online payment option for water and sewer customers. An ordinance approving the contract will be presented to Council at their meeting for approval.

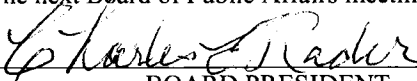
The board continued an earlier discussion about water and sewer rate increases for the deposit for name transfers for new owners and turn on fees for new renters. Troy Rader moved to recommend a rate increase for both fees to \$120.00. This allows for the Village to recoup lost payments when residents move out of the community with unpaid bills. The fee will be refundable when a resident moves if the bill is paid in full. Kandy Jacobs seconded the motion. All members approved. Motion carried. Solicitor, Zeb Wagner, will draw up an ordinance for approval at the October meeting.

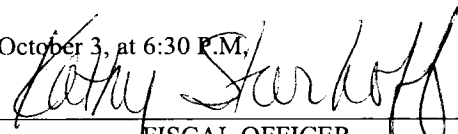
NEW BUSINESS

Chris Coak informed the board that the owner of 161 Miami Road is working on the home which has been vacant for over a year. Water has been turned on at 149 N Miami Street and 228 E Mill Street.

Troy Rader made a motion to adjourn. Charlie Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, October 3, at 6:30 P.M.


BOARD PRESIDENT


FISCAL OFFICER