

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

February 6, 2023

The Village of Rushsylvania Council met in an Open, Publicly Advertised Meeting on Monday, February 6, 2023 at 7:00 P.M. Council Members present included Jason Miller, Sarah Eagy, Tim Rader, Trish Wilson, and Chris Crumley. Mayor, Phillip Wright, Solicitor, Zeb Wagner, Fiscal Officer, Kathy Stierhoff, and Village Employee, Chris Coak, were present. Member, Jeremy Lowe, was absent. Also present were visitors Vicky Erdy, Erica Caudill, Adrianna Brogan, Alexander Brogan, Crystal Welsh, and Victoria Zupan.

Mayor, Phillip Wright, called the meeting to order. The Pledge of Allegiance and Roll Call were given.

Mayor, Phillip Wright, offered the floor to Crystal Welsh. She stated that she was running for Municipal Court Judge. She is currently the City Prosecutor for Bellefontaine. She provided her background information and asked that any in attendance contact her if they had further questions. All other visitors were in attendance as observers.

Mayor, Phillip Wright, asked for the approval of the minutes and financial report.

Tim Rader made a motion to approve the minutes of the January 9 meeting. Trish Wilson seconded the motion. All members approved. Motion carried. Tim Rader made a motion to approve the financial report. Sarah Eagy seconded the motion. All members approved. Motion Carried.

The bills to be paid were then presented:

Phillip Wright	Mayor Salary	348.47
Zeb Wagner	Solicitor Salary	617.12
Kathy Stierhoff	Fiscal Officer Salary	664.81
Kathy Stierhoff	Mileage	49.13
Chris Coak	Village Employee Salary	1294.34
Tim Jones	Village Part Time Employee Salary	392.80
Sandy Jones	Website Sign Downtown	70.00
AES Ohio	Electric	434.54
All American Energy	Gas	1396.77
Belle Printing	Envelopes	238.44
Bellefontaine Examiner	Notice Financial Report and Meetings	26.51
Gand L Company	Internet Service	25.00
Government Forms and Supplies	New Ordinance Book	252.76
Grand Rental Station	Lifts for Christmas Lights	148.04
Koenig Equipment	Mower Repair & Maintenance	1100.90
Levans Tax Service	1099 Service	50.00
Miami Valley Lighting	Street Lights Usage	897.26
Ohio Department of Taxation	Ohio Tax Withholding	60.96
Ohio Utilities Protection Services	2023 Assessment	100.00
OPIERS	Employee/Employer Withholding	974.73
PNC	Credit Card	
Amazon	Office Supplies	176.58
USPS	Postage	120.00
Rush Truck	Truck Repair	448.50
Rushsylvania One Stop	Fuel	356.97
PNC Bank	Checking Fees	15.00
SV&E Refuse	Dumpster	76.25
Tractor Supply Credit Plan	Misc Supplies	35.96
US Treasury	Federal Tax Withholding	294.96
Village of Rushsylvania	Municipal Tax Withholding	40.60

Trish Wilson made a motion to pay the bills. Chris Crumley seconded the motion. All members approved. Motion carried

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,079,000, Gallons billed 711,400 at 66%. Billing had been estimated due to snow and ice so this created a lower percentage of gallons billed this month. The outlet plumbing on the sledge holding tank was replaced. Preventive maintenance was completed on the waste water treatment plant including belts, grease, filters and cleaning. Preventive maintenance was performed on the water plant including grease, filters, and instrumentation checks. 18 shear pins for the clarifiers were received from Roberts Machine. An application was submitted for a grant from the Ohio Environmental Protection Agency to purchase new valve exercising equipment. The grants are \$10,000.00 grants. Mr. Coak applied for \$7,100.00 to purchase the equipment. The RAS pump was removed and taken to Buckeye Pump to have the overtemp sensors replaced. Rush Truck Center's mobile tech replaced the transmission oil cooler lines on the dump truck. Both serpentine belts and fuel filters were replaced on the dump truck. The source water protection plan was updated and sent to the Ohio Environmental Protection Agency. The annual well water withdrawal for 2022

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

was also sent to OEPA. The stop float switch was removed and replaced for the pumps in the lift station on Rush Street. An emergency call was received for a plugged sewer line on North Sandusky near the hair salon. The lines were cleared. Streets were plowed and salted as needed due to snow and ice. The mower will be replaced per the decision of Council. The venting system will be updated and the hard line electric run to the diesel fuel tank once the company is able to get to the projects. A contractor for the playground equipment will come in February to inspect the playground and provide guidance as to what needs to be repaired or replaced to improve safety and longevity of the equipment. Mr. Coak will be on vacation the first week of March. He will not be present at the March 6 meeting.

Tim Rader asked Chris Coak if he had looked into the cost of a new John Deere mower. Mr. Coak stated that he spoke with Koenig Equipment and the existing mower is a 2012 Z930 model. Koenig will give the Village \$2500.00 for the mower. The comparable new model would cost \$13,133.00. They would sell it to the Village for \$10,210.00. With the trade in, the cost would be \$7,710.00. The next larger model would cost \$8,053.00 after trade in. The quotes were given to the Finance Committee to go over and decide which is the better purchase. Mr. Coak informed that there was a February 1 deadline on the quote and our next meeting isn't until February 6. He will contact Koenig Equipment and ask if they will extend the quote until Council has a chance to meet in February. Solicitor, Zeb Wagner, informed Council that an ordinance will be needed to purchase a new mower.

OLD BUSINESS

Council President, Jason Miller informed the board that he has communicated with Kylee Vermillion of Smith, Smith and Montgomery. In the process of performing the title search, it was learned that the owner prior to Mr. Gibbs was subject to dowry rights. The fact that she was single at the time of the sale needed to be documented. A relative of the family was found who was willing to sign an affidavit attesting to that fact. This should clear the way for the title to be cleared. A survey was discussed. It was decided if the title was cleared that Council will forgo the survey at this time.

Council President, Jason Miller, updated the board on the Noise Ordinance. Suggestions were received and wording is being adjusted for sections involving vehicle noise and animal noise in the village. A new updated ordinance should be available for review soon.

Council President, Jason Miller, updated the board on the employee handbook. He and Sarah Eagy as the Ordinance Committee have been going through a sample handbook making changes and deletions to match the needs of the village while following Ohio Revised Code requirements. They hope to have it in a final form to present at the March meeting.

Chris Crumley updated Council on the Public Records Request Ordinance. He has been working on finding parts of the current ordinance that need to be updated to correspond with current needs and Ohio Revised Code requirements. He and Jeremy Lowe as the Records Committee will meet and put together an updated ordinance to present to Council.

Council discussed the purchase of a new lawn mower for the village. The Finance Committee looked over the proposals from Koenig Equipment and felt the John Deere Model Z950M Ztracker mower was the best purchase for the cost. The Village will receive a \$2500.00 trade in for the existing mower. The new mower has a cost of \$10,553.01 making the cost to the Village after trade in \$8,053.01. Solicitor, Zeb Wagner, will draw up an ordinance for the purchase for the March meeting.

NEW BUSINESS

Fiscal Officer, Kathy Stierhoff, presented to the board the Amended Certificate of Estimate Resources that has been approved by the Logan County Budget Commission.

Trish Wilson moved to suspend the rules for Ordinance 1228-23 An ordinance to make appropriations for Current Expenses and other Expenditures of the Village of Rushsylvania, State of Ohio, during the fiscal year ending December 31, 2023. Tim Rader seconded the motion. Chris Crumley, yes; Sarah Eagy, yes; Jason Miller, yes. Motion carried.

Chris Crumley moved to approve Ordinance 1228-23 An ordinance to make appropriations for Current Expenses and other Expenditures of the Village of Rushsylvania, State of Ohio, during the fiscal year ending December 31, 2023. Sarah Eagy seconded the motion. Trish Wilson, yes; Tim Rader, yes; Jason Miller, yes. Motion carried.

Sarah Eagy representing the Ordinance Committee presented a draft ordinance setting Council meetings as the first and third Monday of each month. Tim Rader stated that he is against the added meetings. Sarah Eagy shared that she believes committee reports and work that could be completed in the village

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

could be shared at the second meeting. Also ordinances could have three readings giving village residents notice to share any input. Jason Miller shared that it would allow due diligence for Council members to see any issues that require adjustments to a proposed ordinance before passage. Tim Rader expressed Council could hold special meetings if needed for items that require extra discussion or input. Sarah Eagy also added that ordinances could be posted at the post office for residents to see while Council goes through the three readings. Trish Wilson stated that ordinances could be posted ahead of meetings and still be passed by suspending the rules. Tim Rader stated that Solicitor, Zeb Wagner, and Village Employee, Chris Coak, would only be present at one of the meetings. Mr. Wagner stated that the employee handbook could state how many meetings employees are required to attend. Also if either of them needed to miss a meeting on the first Monday, Council could request that he attend the second meeting for that month. Village Resident, Tori Zupan, suggested maybe Council could hold the extra meetings on a temporary basis to catch up the many updated ordinances and new policies that are being completed and see how the new meetings work out. Mayor, Phillip Wright, stated that he would like to get input from Jeremy Lowe who could not be at the meeting. Tim Rader expressed concern about the extra cost of holding more meetings. Chris Crumley suggested cost figures could be presented and discussed at the next meeting as well.

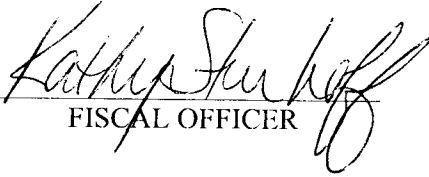
Sarah Eagy informed Council that she has been approached by several residents asking how to petition Council to change the Zoning Ordinance. Mayor, Phillip Wright, stated that the Planning Commission is being created and once it is in place they will hold advertised meetings that residents could attend to express their concerns and suggestions as the Zoning Ordinance is updated.

Tim Rader stated that he was informed that there are chickens being raised on a N Miami Street property and there appears to be many junk cars on a property on S Miami Street. Zoning Officer, Keith Levan will be contacted to investigate these complaints.

No other business was presented, so Sarah Eagy made a motion to adjourn. Tim Rader seconded the motion. All approved. Meeting Adjourned.

The next Regular Council Meeting will be held on Monday, March 6, at 7:00 P.M. The Board of Public Affairs meeting will be at 6:30 P.M. that same evening.


MAYOR


FISCAL OFFICER