

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

May 1, 2023

The Village of Rushsylvania Board of Public Affairs met on May 1, 2023 at 6:30 p.m. Board Members present included Charles Rader and Troy Rader. Kandy Jacobs was absent. Mayor, Phillip Wright, Solicitor, Zeb Wagner, Council President, Jason Miller, Water and Waste Water Superintendent, Chris Coak, and Fiscal Officer, Kathy Stierhoff, were present. A visitor, Erica Caudill, was also present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the April 10 meeting and financial report. Troy Rader made a motion to accept the minutes. Charlie Rader seconded the motion. All members approved. Motion carried. Troy Rader made a motion to accept the financial report. Charlie Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	660.74
Tim Jones	Village Part Time Employee Salary	197.00
Kathy Stierhoff	Fiscal Officer	664.78
Ty Rader	Billing Program Support	250.00
All American Energy	Gas	209.73
Brightspeed	Telephone Service	111.65
Buckeye Pumps Inc	Pump Repair	7079.00
MASI	Water Testing	167.55
MASI	Waste Water Testing	1044.50
PNC Bank	Credit Card	
USPS	Postage	96.00

Charlie Rader made a motion to pay the bills. Troy Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,043,000, Gallons billed 694,300 at 67%. The sludge waste profile was completed for sludge disposal at the landfill. Sludge must be tested for certain metals before it can be put in the landfill. It will be trucked there using the village dump truck. The UV lighting system is installed in the clear well. The annual backflow inspections for OI/PA for the public buildings that have restrooms was completed by Strayer Plumbing. Operations were switched to the north clarifier in service for the summer. There was a clog in the south clarifier that was jetted out. The chlorine pump head at the water plant was rebuilt with new hoses and a foot valve in the tank. The main water line had to be excavated at 153 E Mill Street and the tap saddle had to be replaced with assistance from Logan Construction. The large lift pump at the lagoon pulled the cord into the volute and chewed it up. The pump was sent to Buckeye Pump for cord replacement and kiln dry intervals. The new cord has been tied to the side to avoid this happening in the future. The water hydrant at the red building was excavated and replaced with assistance from Logan Construction. The blower for the sand filter in the water plant was leaking oil. The blower was rebuilt with new gaskets and oil replaced. Banners uptown were changed for Memorial Day and flowers were put out downtown. The vines and trees will be taken down behind the white building downtown. Meters will be replaced at 116 S Sandusky Street and 163 S Sandusky Street. The village dumpster will be placed for town wide clean up May 15-17. Scrap metal will be taken for recycling. Hydrants will be flushed on May 24 weather permitting. The venting system in the screen room and the diesel fuel tank at the waste water treatment plant will be completed once the electrician is able to get all parts.

## OLD BUSINESS

The board was reminded that the ordinances to complete the correction of the tax assessment at 135 S Sandusky Street will be presented to Council for approval at their meeting.

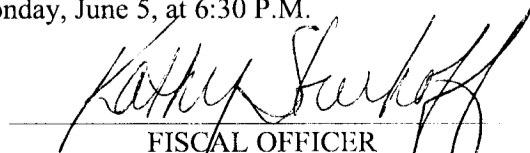
## NEW BUSINESS

Fiscal Officer, Kathy Stierhoff, presented an application for water and sewer service for new owners and renters. Solicitor, Zeb Wagner, suggested some changes. Mrs. Stierhoff will make the changes and present an amended application for review.

Troy Rader made a motion to adjourn. Charlie Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, June 5, at 6:30 P.M.

  
BOARD PRESIDENT

  
FISCAL OFFICER