

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

March 6, 2023

The Village of Rushsylvania Board of Public Affairs met on March 6, 2023 at 6:30 p.m. Board Members present included Charles Rader, Troy Rader, and Kandy Jacobs. Solicitor, Zeb Wagner, Mayor, Phillip Wright, Council President, Jason Miller, and Fiscal Officer, Kathy Stierhoff, were present. Water & Wastewater Superintendent/Village Employee, Chris Coak was absent. A visitor, Erica Caudill, was also present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the February 6 meeting and financial report. Kandy Jacobs made a motion to accept the minutes. Troy Rader seconded the motion. All members approved. Motion carried. Troy Rader made a motion to accept the financial report. Kandy Jacobs seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	1365.32
Tim Jones	Village Part Time Employee Salary	352.14
Kathy Stierhoff	Fiscal Officer	664.78
Ty Rader	Billing Program Support	250.00
AES Ohio	Electricity	1923.39
All American Energy	Gas	216.91
Bobcat Multiworks	Septic Cleaning	350.00
Brightspeed	Telephone Service	116.65
GandL Company	Internet Service	25.00
Grand Rental Station	Parts for Heater	369.72
Hawkins Inc	Sodium Permanganate	318.03
MASI	Water Testing	134.20
MASI	Waste Water Testing	659.80
MRA International	Printer	873.00

Kandy Jacobs made a motion to pay the bills. Troy Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak submitted on paper a list of projects completed and work to be done. Gallons pumped 1,016,000, Gallons billed 845,600 at 83%. Bobcat Multiworks was brought in to vacuum out solids in the screen room at the waste water treatment plant. The water plant driveway was graveled and graded. Several alleys in the village were graveled and graded. The HVAC systems at the Lions Community Room and Library were inspected. Filters were replaced and the A/C was tested. The purple Rushsylvania banners were hung downtown. The Bobcat skid steer was serviced. Filters and belts were checked and replaced as needed. Hydraulic fluid was drained and replaced. The hoses for the Oxy/Acetylene Torch were replaced. An emergency bypass was plumbed into the water heater at the Lion's Community Room so they could hold their pancake breakfast. Strayer Plumbing replaced the water heater and the lines to the water heater at the Lion's Community Room. An emergency call was received for a bad float switch in the lift station at salon. The float switch was replaced. The water meter was installed at the concession stand and the water heater and appliances were turned on to prepare for baseball season. RD Holder refilled the diesel tank and generator at the waste water treatment plant. Chris Coak was off for one week for vacation. Part time employee, Tim Jones, completed all necessary work during this time. The new lawn mower will be purchased from Koenig Equipment. The venting system will be developed and installed in the screen room. Hard line electric will be run to the diesel fuel tank. The contractor for the playground equipment is to come in March. Training will be completed through the Ohio Rural Water Association. The bi-annual OEPA inspection will be completed at the waste water treatment plant. UV lighting will be installed at the waste water treatment plant and it will be switched to the summer clarifier.

OLD BUSINESS

The board was updated with figures from the property at 135 S Sandusky Street. The village has received \$2419.75 from the Logan County Auditor for the property. The billing for the property since ownership was transferred is \$1458.70. This leaves a credit of \$961.05 to the property. There is still a balance of \$385.19 on the property taxes and a balance of \$333.50 on the village billing. Troy Rader moved to recommend Council pass a resolution requesting the Logan County Auditor credit the property taxes in the amount of \$385.19 and an ordinance crediting the property's water and sewer billing account for \$333.50. The remaining \$242.36 will be paid by check to the owner of the property. Kandy Jacobs seconded the motion. All members approved. Motion carried.

Charlie Rader inquired about the purchase of the new mower for the village. He was informed that the matter will be voted on during the Council meeting to follow.

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NEW BUSINESS

Kandy Jacobs made a motion to adjourn. Troy Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, April 10, at 6:30 P.M.


BOARD PRESIDENT


FISCAL OFFICER