

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

June 5, 2023

The Village of Rushsylvania Board of Public Affairs met on June 5, 2023 at 6:30 p.m. Board Members present included Charles Rader and Troy Rader. Kandy Jacobs was absent. Acting Mayor, Jason Miller, Solicitor, Zeb Wagner, Council President, Water and Waste Water Superintendent, Chris Coak, and Fiscal Officer, Kathy Stierhoff, were present. Mayor, Phillip Wright, was absent. A visitor, Erica Caudill, was also present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the May 1 meeting and financial report. Troy Rader made a motion to accept the minutes. Charlie Rader seconded the motion. All members approved. Motion carried. Troy Rader made a motion to accept the financial report. Charlie Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	2034.04
Tim Jones	Village Part Time Employee Salary	589.52
Kathy Stierhoff	Fiscal Officer	664.78
Ty Rader	Billing Program Support	250.00
AES Ohio	Electricity Apr/May	3364.24
All American Energy	Gas	127.22
Brightspeed	Telephone Service	112.52
GandL	Internet Service	50.00
Logan Construction	Emergency Water Tap Replace	2700.00
MASI	Water Testing	212.75
MASI	Waste Water Testing	587.40
Ohio Dept of Taxation	State Tax Withholding Apr/May	114.74
OPERS	Employee Employer Wthg Apr/May	1705.98
OWDA	Sewer Loan Repayment	17934.69
PNC Bank	Credit Card	
USPS	Postage	96.00
Perforated Paper	Water/Sewer Bill forms	175.87
Strayer Company	Test Backflow Retention Devices	589.85
Tractor Supply Credit Plan	Hydrant	84.99
Treasurer of State of Ohio	UAN Fees 3 <sup>rd</sup> Quart 2023	381.00
Troyers Engine Shop	Stihl Earth Auger	809.58
US Treasury	Federal Tax Withholding Apr/May	548.14
USA Blue Book	Water Supplies	61.36
Village of Rushsylvania	Municipal Income Tax Wthg Apr/May	60.54

Troy Rader made a motion to pay the bills. Charlie Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,189,000, Gallons billed 1,040,400 at 87%. The vines and trees behind the garage downtown have been cut down and killed. The village clean up dumpsters were monitored. Three dumpsters were filled. Hazard mitigation updates were sent to the Logan County FEMA. A fire hydrant on South Sandusky was damaged by an unknown vehicle. The pipe was sheered near the bottom. As there were two newer hydrants close to the location, the hydrant was capped off and abandoned. The license plate registrations were renewed for the trucks. Most alleys and driveways were graveled to fill potholes. New flags and banners were hung downtown. They will be updated with red, white, and blue near the Independence Day celebration. The first load of 1.7 tons of sludge was hauled to the landfill. The EPA grant that had been applied for was denied. If another similar grant becomes available an application will be sent. A rag rake for the lagoon lift station was found. It would catch some of the wipes and other solids before they get to the pump saving much wear and tear. Due to the cost, Lyons Welding was contacted and will build a similar basket for a much lower cost. The street sign pole at Rush Street and Stewart Street was damaged and replaced. The sewer line at 232 Miami Road was jetted. A 50 amp service was installed at the park for vendors at the Independence Day celebration. A contingency plan was updated and submitted to OEPA as per the recent inspection. A new post hole digger was purchased at Troyers Engines. No trespassing signs were installed in the field behind Railroad Street. Scrap metal will be taken to be recycled. Due to poor weather in May, hydrants will be flushed on Wednesday, June 7. Fiscal Officer, Kathy Stierhoff, was asked to contact WPKO radio station to request announcements. The venting system in the screen room and the hard wiring to the diesel fuel tank have not been completed due to scheduling with the electricians. Concrete repair will be completed for the clear well hatch per OEPA inspection. The chlorine tank at the water plant will be replaced. The chemical company should service this tank at no cost to the village.

## OLD BUSINESS

The board was informed that the ordinance to complete the correction of the tax assessment at 135 S Sandusky Street at the Logan County auditors office was approved by Council at the May 1 meeting. The second ordinance

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correcting the tax assessment by granting a credit to the water and sewer bill delinquency and refunding the balance was passed on first reading.

The water and sewer service application was updated by the fiscal officer and presented to the board. Charlie Rader moved to approve the updated application and begin using it for all new service requests. Troy Rader seconded the motion. All approved, Motion carried.

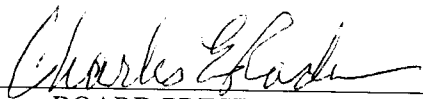
## NEW BUSINESS

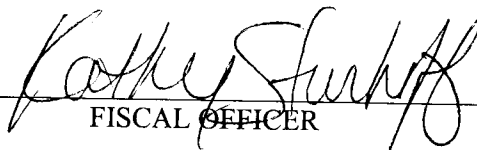
Chris Coak presented the board with a quote to have a water tower inspection completed. This is done every five years. The quote was for \$995.00. The board recommended going forward with the inspection.

Fiscal Officer, Kathy Stierhoff, informed the board that Mayor, Phillip Wright, and board members, Kandy Jacobs and Troy Rader have terms that end this year. They will need to run for their positions this fall to continue to serve on the board.

Troy Rader made a motion to adjourn. Charlie Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, July 10, at 6:30 P.M.

  
BOARD PRESIDENT

  
FISCAL OFFICER