

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

July 10, 2023

The Village of Rushsylvania Board of Public Affairs met on July 10, 2023 at 6:30 p.m. Board Members present included Charles Rader and Troy Rader. Kandy Jacobs was absent. Acting Mayor, Jason Miller, Solicitor, Zeb Wagner, Council President, Water and Waste Water Superintendent, Chris Coak, and Fiscal Officer, Kathy Stierhoff, were present. Mayor, Phillip Wright, was absent. Visitors David Roberts and Vicky Erdy were also present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the June 5 meeting and financial report. Troy Rader made a motion to accept the minutes. Charlie Rader seconded the motion. All members approved. Motion carried. Troy Rader made a motion to accept the financial report. Charlie Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	1389.24
Tim Jones	Village Part Time Employee Salary	373.14
Kathy Stierhoff	Fiscal Officer	664.78
Ty Rader	Billing Program Support	250.00
Kandy Jacobs	Board of Public Affairs	72.68
Charlie Rader	Board of Public Affairs President	228.95
Troy Rader	Board of Public Affairs	218.04
1879 Electric Ltd	Wire Ventilation in Screen Room	1644.00
AES Ohio	Electricity	1634.89
All American Energy	Gas	45.31
Bobcat Multiworks	Concrete Manhole Repair	500.00
Brightspeed	Telephone Service	111.48
Cherokee Run Landfill	Sludge Disposal	297.64
Control & Instrumentation Services Inc	Repair Screw Drive Screen Room	1492.22
Core & Main	New Meters	1800.24
Hawkins Inc	Azone/Sodium Permanganate	672.33
GandL	Internet Service	50.00
Logan Construction	Hydrant Replacement	1200.00
MASI	Water Testing	122.95
MASI	Waste Water Testing	828.40
Ohio Dept of Taxation	State Tax Withholding	79.96
OPERS	Employee Employer Wthg	734.44
US Postal Service	Postage	96.00
US Treasury	Federal Tax Withholding	358.22
Village of Rushsylvania	Municipal Income Tax Wthg	41.24

Troy Rader made a motion to pay the bills. Charlie Rader seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,077,000, Gallons billed 789,100 at 73%. The meter at 113 N Miami Street was rewired. All hydrants were flushed and tested with no issues found. The extra aerator was picked up from West Liberty. The wiring for the venting system in the screen room and the diesel fuel pump at the Waste Water Treatment Plant were wired. New concrete was laid around the clear well at the Water Plant by Bobcat Multiworks to meet OEPA compliance. 1.5 tons of sludge were hauled to Cherokee Run Landfill. The sludge drying bed was refilled. The computer timer on the screen auger failed. It is to be repaired on Wednesday. A new chopper pump was installed at the Waste Water Treatment plant RAS pit. The consumer confidence reports were posted downtown and on the village website to meet OEPA compliance. The annual calibration was performed on the flow meters at the Waste Water Treatment Plant to meet OEPA compliance. The Chlorine tank will be replaced at the Water Plant. Preventive maintenance will be performed at the Waste Water Treatment Plant. Watts has been called for pricing for a regulating valve at the Water Plant. No reply has been received as yet.

OLD BUSINESS

The Fiscal Officer informed the board that the corrective ordinance for the water and sewer billing for 135 S Sandusky Street should be passed at the Council meeting.

NEW BUSINESS

The Fiscal Officer was asked how the water and sewer deposit works when a property is purchased for the purpose of creating a rental. Who pays the deposit? Solicitor, Zeb Wagner, informed that the new owner would need to pay the deposit to transfer the water/sewer into his/her name until a renter is secured. Once a renter moves

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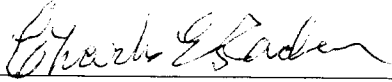
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in and transfers the water billing into their name, the deposit would be returned to the owner if the account is paid in full.

Troy Rader made a motion to adjourn. Charlie Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, August 14, at 6:30 P.M.



BOARD PRESIDENT



FISCAL OFFICER