

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

August 14, 2023

The Village of Rushsylvania Board of Public Affairs met on August, 2023 at 6:30 p.m. Board Members present included Charles Rader, Kandy Jacobs and Troy Rader. Mayor, Phillip Wright, Council President, Jason Miller, Solicitor, Zeb Wagner, Water and Waste Water Superintendent, Chris Coak, and Fiscal Officer, Kathy Stierhoff, were present. Visitor Vicky Erdy was also present.

Board President, Charles Rader called the meeting to order. Roll Call was given.

Mr. Rader asked for the approval of the minutes of the July 10 meeting and financial report. Troy Rader made a motion to accept the minutes. Kandy Jacobs seconded the motion. All members approved. Motion carried. Kandy Jacobs made a motion to accept the financial report. Troy Rader seconded the motion. All members approved. Motion carried.

The Bills to be paid were then presented.

Chris Coak	Village Employee Salary	2049.86
Tim Jones	Village Part Time Employee Salary	550.46
Kathy Stierhoff	Fiscal Officer	664.78
Ty Rader	Billing Program Support	250.00
AES Ohio	Electricity	1616.13
All American Energy	Gas	72.64
Brightspeed	Telephone Service	111.17
Control & Instrumentation Services Inc	Annual Calibration Serv, Screen Control	2636.20
Gilbert Myers	Refund of Water/Sewer Overpayment	961.05
Hawkins Inc	Azone	404.23
Kelly Septic Cleaning	High Pressure Jetting Spring	350.00
Lyons Welding	Fabricate Flowrake Catcher	165.00
MASI	Water Testing	806.30
MASI	Waste Water Testing	496.40
Ohio Dept of Taxation	State Tax Withholding	59.24
OPERS	Employee Employer Wthg	924.92
US Treasury	Federal Tax Withholding	358.92
Village of Rushsylvania	Municipal Income Tax Wthg	35.52

Troy Rader made a motion to pay the bills. Kandy Jacobs seconded the motion. All members approved. Motion carried.

Water/Wastewater Superintendent, Chris Coak submitted a list of projects completed and work to be done. Gallons pumped 1,037,000, Gallons billed 759,800 at 73%. The chlorine holding tank at the water plant was replaced. Preventive maintenance was performed at the waste water treatment plant. New disinfection byproduct sampling sites and procedures were completed for OEPA. Control Instrumentation by passed the Mini CAS pump controllers at the RAS lift station at the waste water treatment plant. Two float switches were replaced in the lift station by the salon on North Sandusky Street. The catch basin on Susie Street was replaced. Bobcat Multiworks sucked out and cleaned the lift stations and catch basins. The RAS pump number two was replaced in the RAS lift station. Training classes were completed toward water license renewal. The water tower inspection should be completed some time in September. Lead and copper sampling will be completed.

Mr. Coak would like to purchase a camera to run through pipes to find leaks and blockages. He has been borrowing a camera. The board recommended to Council that a camera be purchased.

OLD BUSINESS

Mayor, Phillip Wright, informed the board that the street work from the Ohio Public Works Commission project has not been completed. It is unsure whether it will be completed this year.

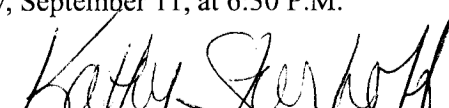
NEW BUSINESS

Fiscal Officer, Kathy Stierhoff, asked about the water and sewer billing for a property whose owner has passed away. She was instructed by Solicitor, Zeb Wagner, to continue to send the bill to the address available to the village until she is contacted with a new owner or address.

Kandy Jacobs made a motion to adjourn. Troy Rader seconded the motion. Meeting adjourned.

The next Board of Public Affairs meeting will be held on Monday, September 11, at 6:30 P.M.


BOARD PRESIDENT


FISCAL OFFICER